

EXHIBITOR'S MANUAL

-REGULATIONS-

The Exhibition of Future Agricultural Technologies Featuring Automation, 6th Industry, and Efficiency Improvement //



AGRI EXPO NIIGATA 2026

Date February 25 (Wed) 10:00~17:00
February 26 (Thu) 10:00~17:00
February 27 (Fri) 10:00~16:00

Venue TOKI MESSE NIIGATA CONVENTION CENTER



AGRI EXPO NIIGATA 2026

Exhibitor's Manual

-Regulations-

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Notice

This exhibition will be operated in accordance with the guidelines established by TSO International Inc., the Japan Exhibition Association, and Toki Messe. Please note that regulations, specifications, prices, and other details are subject to change without prior notice. In addition, entry to the exhibition hall requires complete registration for both exhibitors (including temporary staff) and visitors. Please be advised that you may be asked to present a business card or an ID (identification document) upon entry.

1-1 Show Management Office and Designated Contractors

Organizer	Address • TEL
Show Management Office (TSO International Inc.)	[FEB.23 (Mon) 15:00 - FEB.27 (Fri) 18:00] 6-1 Bandaijima, Chuo-ku, Niigata City, Niigata 950-0078 Japan TOKI MESSE NIIGATA CONVENTION CENTER TEL: +81-3-5363-1701 Email: overseas@tso-int.co.jp

Organizer is cooperating with below companies to operate the exhibition.
 Please contact them directly for any inquiry.

Construction Work	Contact: Kunii / Mori / Ishihara TEL: +81-3-3537-8810 Email: tenji-3@cube-ct.co.jp
Cube Create Co., Ltd.	
Electrical Work	Contact: Fujimoto TEL: +81-3-3521-3522 Email: agri2026@iidae.co.jp
IIDA Electrical Works Co., Ltd.	
Water/Air/Gas	Contact: Ishikawa TEL: +81-3-3638-0730 Email: m.ishikawa@fukudo.co.jp
FUKUDO KOGYO CO.,LTD	
Rental Kitchen Equipment	TEL: +81-3-5363-1701 Email: overseas@tso-int.co.jp
Show Management Office	
Part-time Staff Service	Contact: Ishino / Ujiie TEL: +81-4-3400-3149 Email: hc_mgmt@highest-crew.co.jp
Highest Crew	
Internet/TEL	TEL: +81-3-5363-1701 Email: overseas@tso-int.co.jp
Show Management Office	
Transportation	TEL: +81-3-3778-8274 Email: nittsu-events-gte@nipponexpress.com kenji.shiota@nipponexpress.com
Nippon Express Co., Ltd.	

Dear All Exhibitors

IMPORTANT

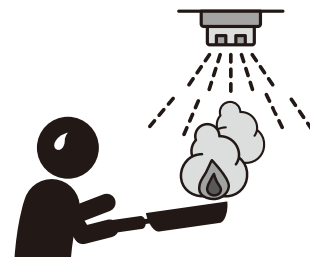
In organizing this exhibition, we would like to ask you to comply with the following items in particular. We have received complaints and problems at the exhibition site, as well as reminders from the exhibition site. Please ensure that both exhibitors and constructors comply with the 8 items on P4 and 5. Failure to comply may result in the cancellation or suspension of the exhibitors and liability for damages.

1 No use of aisles or common areas for booth space



When conducting demonstrations or seminars in your booth, please make sure to keep all visitors and staff within your booth. Please make sure that all visitors and waiting lines in the aisles are kept within your booth, as they may obstruct the passage of other participants and interfere with the operation of other exhibitors' booths.

2 Please notify the Show Management Office in advance regarding demonstrations or cooking involving smoke, steam, or other special effects



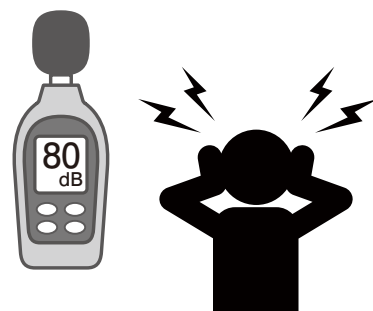
Please be aware that such activities may trigger smoke detectors in the exhibition hall, potentially activating the sprinkler system. If you plan to conduct any such demonstrations or cooking, you must confirm with the Show Management Office in advance whether it is permitted. Please also note that these activities may be prohibited in certain locations, especially near low ceilings. Always check with the Show Management Office beforehand.

3 Strong odors, intense lighting, and heat sources are prohibited



Exhibits or demonstrations using strong odors, intense light or heat sources, etc., will not only interfere with the business negotiations of other exhibitors and visitors but also cause physical discomfort. Exhibits with odors or light sources that are considered potentially disruptive to the surrounding environment are strictly prohibited unless prior permission has been granted.

4 Booth volume levels must be controlled



When conducting seminars or demonstrations in the exhibitor booth, please ensure that the volume is kept below 80 decibels when measured at a point 1 meter away from the booth sleeve on the aisle. Please keep the volume of seminars and demonstrations using microphones at 80 decibels or lower so as not to interfere with other exhibitors' business negotiations.

Dear All Exhibitors

IMPORTANT

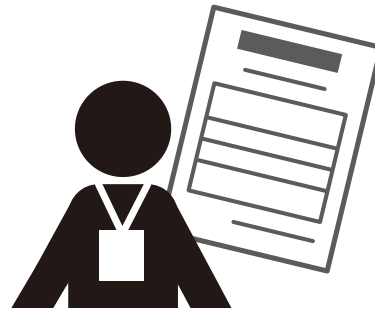
In organizing this exhibition, we would like to ask you to comply with the following items in particular. We have received complaints and problems at the exhibition site, as well as reminders from the exhibition site. Please ensure that both exhibitors and constructors comply with the 8 items on P4 and 5. Failure to comply may result in the cancellation or suspension of the exhibitors and liability for damages.

5 No loudspeakers or noisemakers allowed



The use of loudspeakers, bells, trumpets, percussion instruments, and other musical instruments to attract visitors to your booth is prohibited. Since this exhibition is a business negotiation, live music, comedy performances, concerts, etc., which are not related to the company's PR and advertising activities, are prohibited in the booths, as they may interfere with business negotiations at other booths.

6 Sharing or reusing exhibitor badges is prohibited



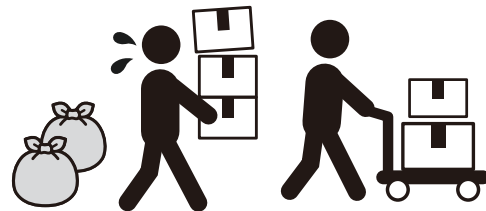
All exhibitors must issue exhibitor badges for all personnel who will be working during the exhibition period through the designated exhibitor portal. Everyone must wear their badge at all times while on-site. For security reasons, sharing or reusing exhibitor badges, or using exhibitor badges to allow your own customers to enter the exhibition, is strictly prohibited.

7 Do not place exhibits outside of your assigned booth area



If any exhibits are found to extend beyond the designated booth space, the Show Management Office will instruct you to remove them. Additionally, if you install decorations that are difficult to remove and extend beyond your booth space, you will be charged the exhibition fee for the extra area during the exhibition period. Please ensure you confirm the dimensions of your assigned booth and design your booth decorations to fit within your allocated space.

8 Do not leave construction debris or dispose of trash and waste oil in pits



Please ensure that your company disposes of any leftover decorative materials from the move-in/move-out process. Leaving leftover materials, dumping garbage and waste oil in the pit is strictly prohibited. If leftover materials are left at the venue, the Show Management Office will charge a separate fee for cleaning up and disposal of leftover materials (JPY 50,000 (NOT include tax) per 1m²). Additionally, for waste disposal during the exhibition, we will be selling waste collection stickers for JPY 5,000 (including tax) at the Show Management Office (on-site). These stickers cover 3-days period. (Refer to P43)

IMPORTANT

Please observe the next rule during the exhibition.

If exhibitors are not following the rule, they will be warned to stop the behavior.

And also, please pay extra attention on your belongings to avoid from the theft during the exhibition and at the time of set up/clean up the booth.

1) Strict No-Smoking Policy

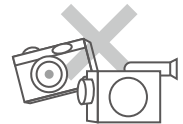
Smoking is prohibited in the exhibition area, including exhibition each booth. Please use the designated smoking area.



2) Restrictions on Photography and Videography

As a general rule, photography and videography are prohibited outside of your own booth. If you need to photograph or film other booths for business purposes, please obtain prior permission from the relevant exhibitor.

Regarding press coverage, we kindly request your cooperation unless you have any objections.



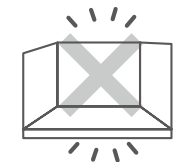
3) Prohibition of Counterfeit or Imitation Products

The organizer prohibits exhibitors from displaying counterfeit products or any exhibits that infringe intellectual property rights.



4) Prohibition of Abandoning Exhibition Space

Removing the decorations and/or leaving the booth with unattended without the Show Management Office's permission is prohibited. In addition, it is not possible to carry out work before the exhibition end.



5) Management and Insurance of Exhibited Items

The organizer has security personnel on-site throughout the move-in and move-out periods to ensure thorough prevention of theft and fire. However, exhibitors are responsible for taking adequate precautions regarding their own exhibits. If you have high-value items or equipment, please do not leave them unattended in your booth; ensure you take them with you.



We have recently seen an increase in pickpocketing incidents, particularly during busy periods such as move-in / move-out and during exhibition hours, in areas accessible to non-exhibitor personnel, such as behind booths and in exhibitors' paid storage room (see P42). Please take thorough measures to secure your valuables (wallets, laptops, smartphones, business cards received from visitors, etc.) by using the lockers provided (see P9) or keeping them on your person.

We request your strict attention to security.

Please note that the organizer is not responsible for any loss, theft, or damage that occurs during move-in, the exhibition period, or move-out. We recommend that you obtain insurance coverage for your exhibits from the start of move-in to the end of move-out.

IMPORTANT

Please observe the next rule during the exhibition.

If exhibitors are not following the rule, they will be warned to stop the behavior.

And also, please pay extra attention on your belongings to avoid from the theft during the exhibition and at the time of set up/clean up the booth.

6) Organizer's Management and Liability Disclaimer

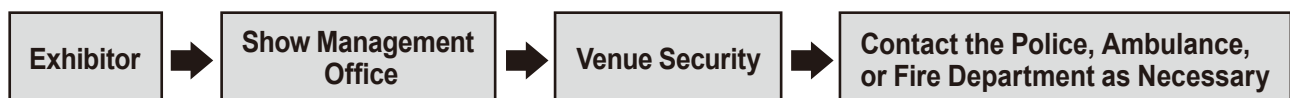
- In case of accident, injury, theft or damage among exhibitors or vendors during loading and unloading, the Show Management Office does not take any responsibility.
- In addition, the Show Management Office does not take all responsibility for any experiences or services such as tasting and etc. provided to third parties at the exhibitor's booth during the exhibition period.
- Please make sure that your staff members give safety priority first and foremost in taking part in demonstrations and providing services to visitors during the exhibition period.
- For demonstrations and experiences, if there is a strong thing or thing with a risk of injury, allergy, etc. prepare a written consent and confirm with the signature, etc. Please deal with your own.
- During the exhibition (including loading and unloading), it is recommended that exhibitors participate in their own exhibition insurance.

Inquiries and Applications for Exhibition Insurance

TSI Co., Ltd. Contact: Funatsuki
TEL: +81-3-3667-7770 Email: funatsuki@tmnf-tsi.co.jp

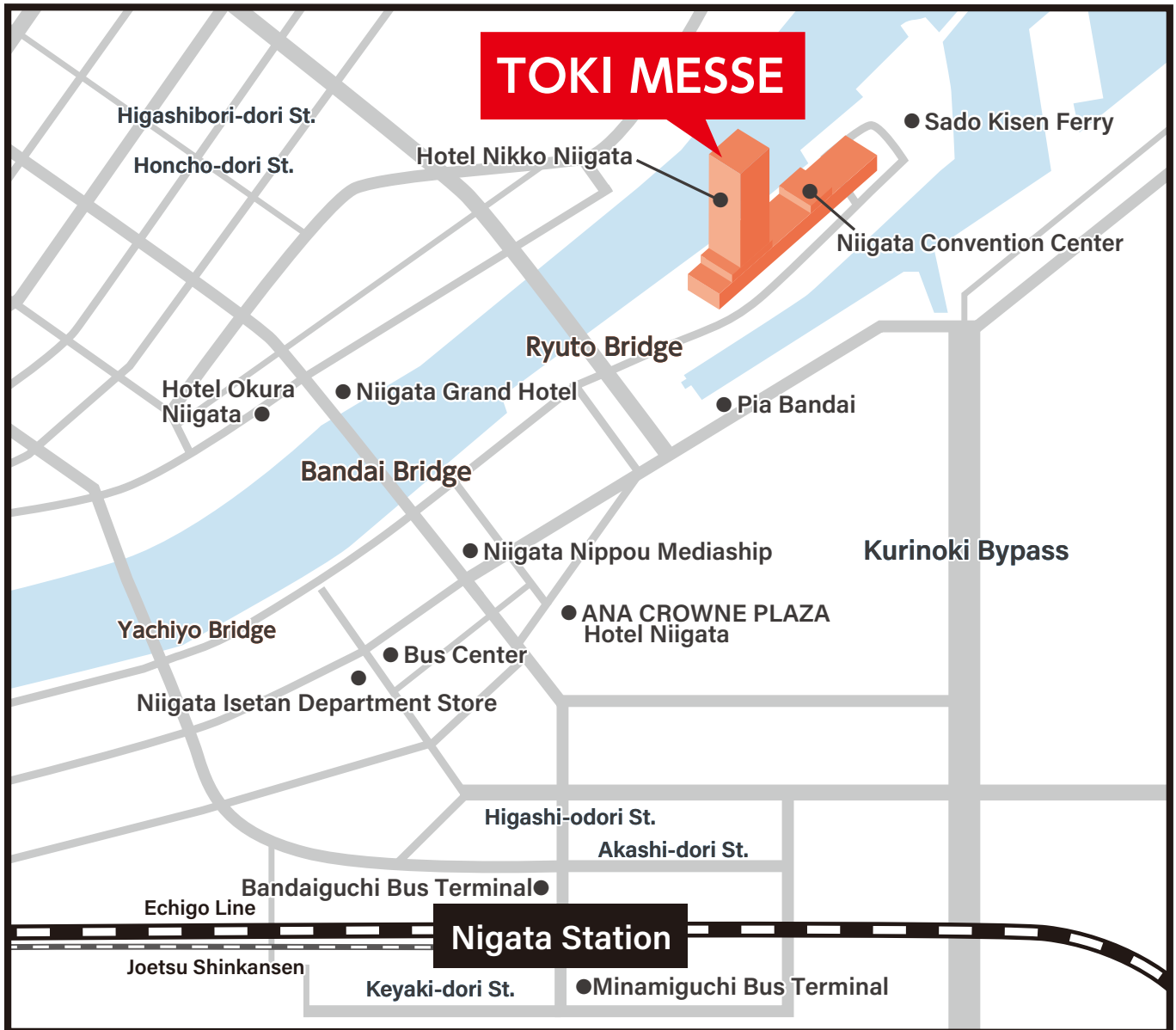
7) Emergency Response Procedures

If an accident, an incident, a sudden sick person, an injured person, etc. occurs during the exhibition (including move-in / move-out), be sure to contact the Show Management Office.



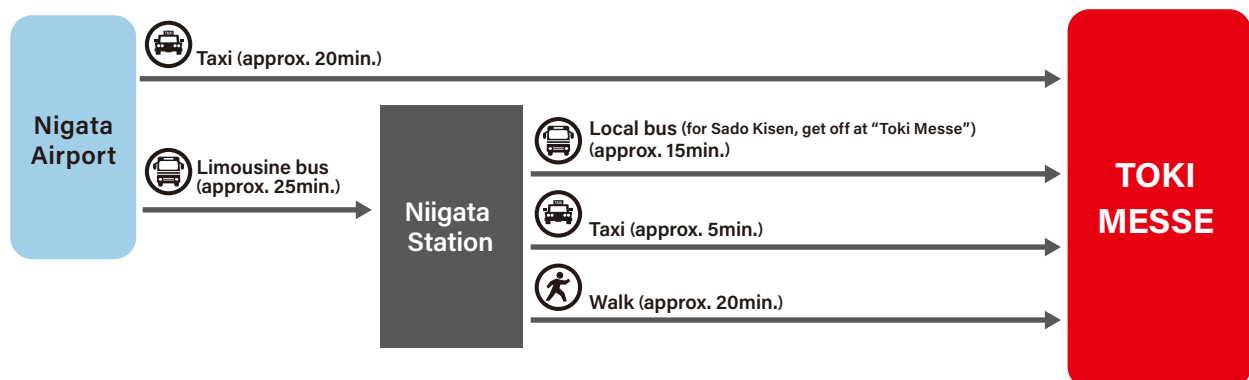
Please take care of yourself in case of a car accident on a parking lot or public road.

■ Access to the Venue URL: <https://www.tokimesse.com/english/access/>



■ Access to TOKI MESSE

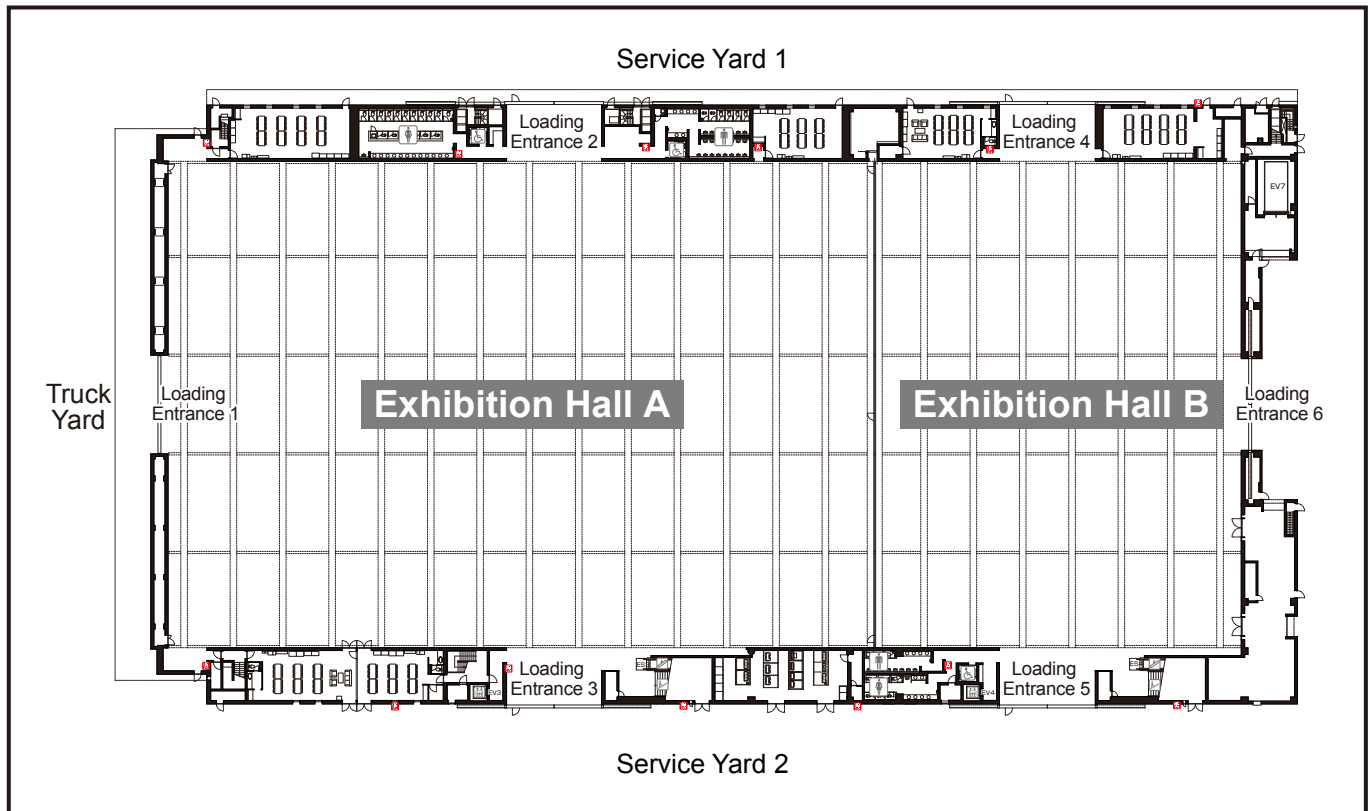
If you are coming from Niigata Airport or Niigata Station



■ Exhibition Venue Overview (Toki Messe Niigata Convention Center Exhibition Hall)

Total Exhibition Square Measure	7,800m ² (Hall A: 5,100m ² / Hall B 2,700m ²)
Floor Load	5t/m ²
Ceiling Height	18-22.5m
Floor Construction	Concrete
Loading Entrance	6 Entrances (Hall A: 3 Entrances, Hall B: 3 Entrances)

■ Overall Map



■ Copy / Fax / Data Output

- Joho Kobo DOC Toki Messe branch (Business Center) is located on the 2F of the Bandaijima Building, adjacent to the Convention Center.
TEL: +81-25-241-3255
Business Hours: 9:00-17:00 (weekdays only)

■ Internet Lines / Telephone / Fax

- If you require an internet line, telephone, or fax installed in your booth, please refer to P41 and apply directly to the Show Management Office.
- During the exhibition, in order to avoid disruptions to exhibitors' business activities and demonstrations, calling exhibitors via the venue PA system is not permitted. To ensure smooth communication during the show, please use mobile phones, temporary phone lines, or public telephones.

■ Coin Lockers (Paid)

- Locations: 1F Entrance Hall 2, 2F Esplanade (next to the elevator for Exhibition Hall A)

■ ATM

- Locations: 2F Bandaijima Building | Bank: Daishi Hokuetsu Bank
- Service Hours: Weekdays 9:00-19:00 / Weekends & Holidays 9:00-17:00

1-5 Schedule

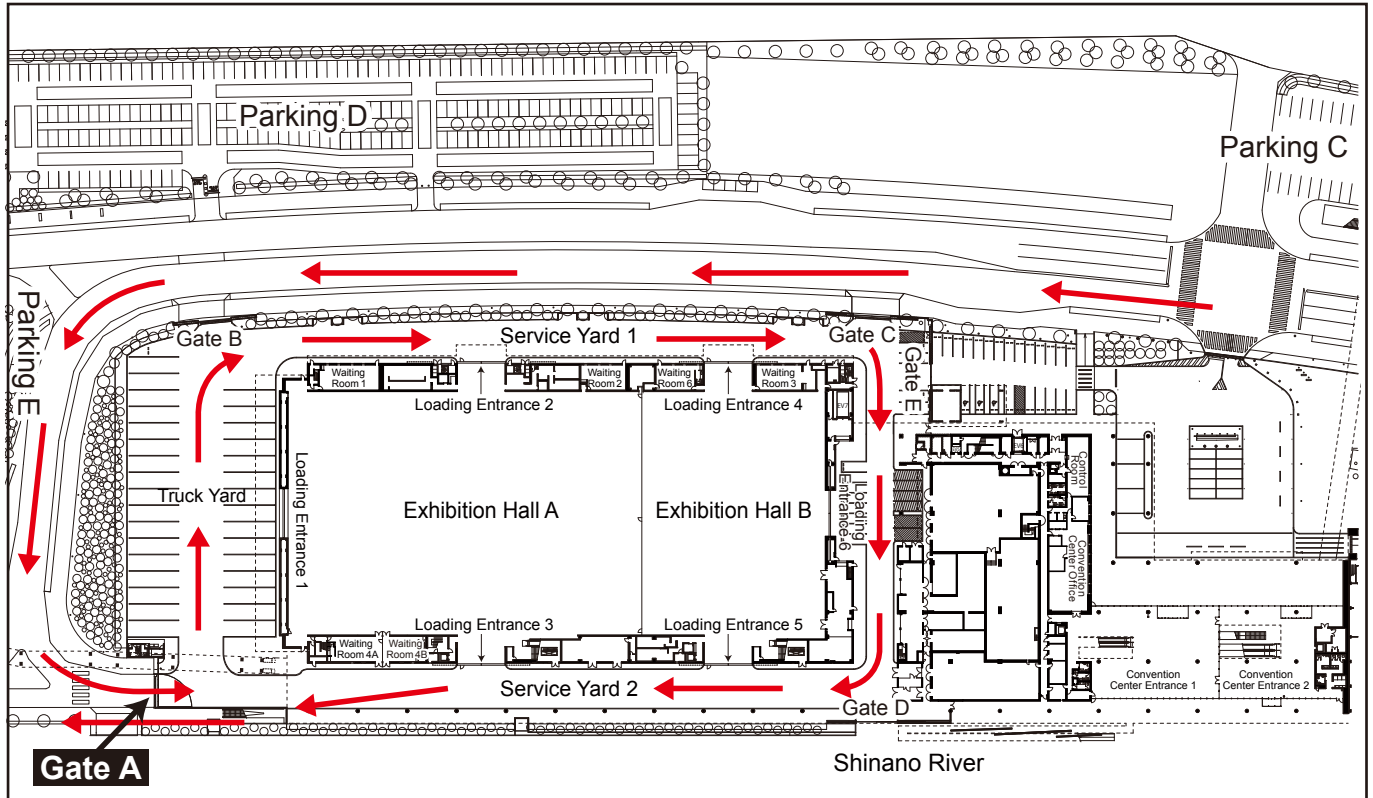
Time	8	9	10	11	12	13	14	15	16	17	18	19	20	21
February 23 (Mon) Move-in Day 1	<p align="center">13:00-20:00 Material Move-in / Booth Construction (for exhibitors using their own contractors only)</p>													<p align="center">21:00 Complete Clearance of Venue</p>
	<p align="center">13:00-18:00 Vehicle Access into the Exhibition Hall Vehicle Permit</p>													
February 24 (Tue) Move-in Day 2	<p align="center">8:00-20:00 Material Move-in / Booth Construction</p>													<p align="center">21:00 Complete Clearance of Venue</p>
	<p align="center"> 13:00 (scheduled) Shell Scheme Package Hand-over 13:00 (scheduled) Electricity Supply Starts 13:00 (scheduled) Water & Gas Supply Starts </p>													
February 25 (Wed) Day 1	<p>8:00-10:00 Exhibitor Entry Preparations Vehicle Permit Exhibitor Badge</p>	<p align="center">10:00-17:00 Exhibition Hours Exhibitor Badge Visitor Badge</p>										<p align="center">19:30 Reception Party (Advance registration required)</p>		
	<p align="center">No parking is allowed in the truck yard. Please use paid parking facilities.</p>													
February 26 (Thu) Day 2	<p>8:00-10:00 Exhibitor Entry Preparations Vehicle Permit Exhibitor Badge</p>	<p align="center">10:00-17:00 Exhibition Hours Exhibitor Badge Visitor Badge</p>												
	<p align="center">No parking is allowed in the truck yard. Please use paid parking facilities.</p>													
February 27 (Fri) Day 3	<p>8:00-10:00 Exhibitor Entry Preparations Vehicle Permit Exhibitor Badge</p>	<p align="center">10:00-16:00 Exhibition Hours Exhibitor Badge Visitor Badge</p>							<p align="center">16:00-19:00 Booth Dismantling Material Move-out</p>				<p align="center">General Cleaning</p>	
	<p>8:00 Vehicle Waiting Area Opens Vehicle Permit</p> <p align="center">No parking is allowed in the truck yard.</p>	<p align="center">14:00 Truck Yard Entry Begins (scheduled) Vehicle Permit</p>					<p align="center">17:00-19:00 Vehicle Access into the Exhibition Hall Vehicle Permit</p>							

- * Please note that the above schedule is subject to change due to operational reasons.
- * Exhibitors who plan to work after 20:00 on either the move-in day, February 23 (Mon) or February 24 (Tue), are required to submit an overtime application due to night-time security arrangements. Please apply at the Show Management Office inside the venue on the day.
- * Please plan the installation of any structures or decorations exceeding a height of 3.0m so that you can be removed by 19:00 on the final day (February 27 (Fri)) within the scope of what can be dismantled. If dismantling cannot be completed by 19:00, please be sure to contact the Show Management Office at [Email: overseas@tso-int.co.jp] in advance.
- * Move-in days (February 23 (Mon) or February 24 (Tue)) require complete clearance of the venue by 21:00.

2-1 Move-in/Move-out Routes and Parking Information

- * Please ensure that all exhibitors, as well as transportation companies and decoration contractors, comply with the rules to ensure smooth operations during move-in and move-out.
- * Safety is the top priority during move-in and move-out. To ensure safety and prevent theft, please strictly follow the schedule and all instructions, and proceed smoothly in accordance with the directions of the organizer and security staff.

➔ For enter to the truck yard



■ Move-in / Move-out Routes

- The designated loading gate is Gate A, Sado Ferry side. (Please note that the site is one-way traffic only.)
- All move-in/move-out vehicles must follow the routes designated by the Show Management Office (see map above).
- Unpacking and re-packing must be conducted inside your own booth space to avoid obstructing other exhibitors.
- Once unloading/loading is complete, please move your vehicle immediately.
- Follow instructions from security staff, turn on hazard lights, and drive slowly (10 km/h or less).
- The Show Management Office is not responsible for any vehicle accidents, personal injury, or property damage occurring within the service yard or inside the venue.
- * Two loading entrances are scheduled to be available; however, available shutters may change depending on construction progress or weather conditions.
- * Routes may change depending on other events in the venue. The above is the plan as of October 2025. Please follow security instructions on the day.
- * For vehicle waiting areas, please refer to the back side of the "Vehicle Permit."

■ Vehicle Access into the Exhibition Hall

In principle, vehicle access inside the exhibition halls and priority move-in/move-out are not permitted. However, for cases requiring special vehicles such as crane trucks, loading trucks, or unic trucks, after-hours access may be allowed.

Exhibitors planning construction work requiring large vehicles must contact the Show Management Office in advance. Move-in times may be adjusted by the Show Management Office.

- * **Move-out by exhibitors or contractors before 16:00 on the final day (February 27 (Fri)) is strictly prohibited, as it interferes with business discussions and visitor traffic.**

If such actions occur, the Show Management Office will order the exhibitor to stop work immediately.

2-2 Precautions for Move-in and Move-out

■ Please comply with the following requirements for move-in/move-out vehicles.

- * **According to instructions from the local police department, illegal parking during move-in and move-out—especially double or triple parking—will be strictly penalized.** Please ensure full compliance, and inform all decoration contractors and transportation companies accordingly. Traffic enforcement by the police is expected on exhibition days; therefore, refrain from any illegal activity.
- * Most aisles inside the venue are 3.0m wide. Please use vehicles suitable for this width. After unloading or loading, vehicles must immediately leave the venue area to avoid obstructing other vehicles. A vehicle waiting area is available; please move your vehicle there immediately once unloading is complete.
- * **The floor load capacity inside the exhibition halls is 5t/m².** If your exhibits exceed this limit, you must use concrete panels or steel plates to distribute the load.
- * When using lifting machinery such as crane trucks for exhibit installation, you must place protective material on the ground surface. Ensure that outriggers do not extend over pit areas, as this is extremely dangerous.

① Move-in/Move-out Vehicle Permit

- Heavy congestion is expected around the venue during move-in/move-out.
To manage vehicle traffic for loading trucks, crane trucks, uncr trucks, transportation vehicles, and construction vehicles, one Vehicle Permit is required per vehicle.
- **Vehicle Permits must be applied for online via the Exhibitor's Page.**
- 【Exhibitor's Page Login】→【Exhibitor Badge/Vehicle Permit】→【Vehicle Permit】
- Vehicle Permits can only be applied for through the Exhibitor's Page by the exhibiting company.
Decoration contractors should request permits directly from their exhibiting clients.
- * The number of Vehicle Permits issued is limited based on booth size.
- * If someone other than the exhibitor applies for permits, confirm the permitted quantity with the exhibitor in advance.
Additional applications beyond the allocated number will be invoiced to the exhibitor after the exhibition.
- * The Vehicle Permit must be placed prominently on the vehicle's dashboard.
- * Move-out before 16:00 on the final day is strictly prohibited. If such action occurs, the Show Management Office will order the exhibitor to stop work immediately.

1-2 Booths	Up to 1 permits
3-5 Booths	Up to 4 permits
6-10 Booths	Up to 8 permits

- **Additional permits beyond the allocated number will be issued at JPY 1,000 per permit (NOT include tax).**
- After the exhibition, the Show Management Office will verify the number of permits used and invoice exhibitors for any permits exceeding their allocation.
- Each vehicle **must display one permit clearly on the front windshield.**
- **Please write the booth number, exhibitor name, and mobile phone contact clearly** on the permit.
- Locations of the vehicle waiting areas are indicated on the back side of the vehicle permit.
- During exhibition days (February 25–27), vehicle access to the truck yard is permitted only from 8:00-10:00 for unloading.
- No vehicle may remain parked in the truck yard. Move the vehicle immediately after completing the work.
- On move-out day (February 27 (Fri))– Vehicle Waiting Area opens at 8:00 → Entry into the truck yard begins at 14:00, Vehicle access inside the exhibition halls is planned to begin at 17:00.
(Actual access times may vary depending on safety conditions and security staff instructions.)

② Rental of Handcarts, Ladders, and Forklifts

The Show Management Office does not provide rentals of ladders, handcarts, or forklifts.

If required, please arrange these items on your own.

③ Direct Receipt Required for Courier-Based Move-In/Move-Out

If you ship exhibits or printed materials to the venue via courier services, you must be present to receive them directly.

If you are sending exhibit items or printed materials to the venue via courier, be sure to clearly indicate on the shipping label: venue name, exhibition name, hall name, booth number, exhibitor name, contact person, and mobile phone number. To avoid loss or theft, do not request unattended (drop-off) delivery. Instead, specify a delivery time when someone from your company will be at the booth to receive the shipment. The Show Management Office cannot be held responsible for any loss, theft, or damage. Please manage your goods with the same degree of care as valuables.

* For deliveries to the exhibition hall, if using your own decoration, please schedule arrivals after 13:00 on February 23 (Mon); if using the shell scheme package, please schedule arrivals after 13:00 on February 24 (Tue).

Please pack your exhibit items carefully to prevent any damage or loss during transportation.

* Please label all exhibit items with your booth number and exhibitor name.

* If your vehicle or uniform does not clearly indicate that it is a logistics company, security staff may have difficulty guiding you. Therefore, if you use a carrier other than Yamato Transport or Yamato Box Charter, we recommend issuing a vehicle pass and sending it to the driver in advance.

<Example of Shipping Label>

When sending items to the venue, please refer to the example on the right and fill out the shipping label accordingly.

6-1 Bandaijima, Chuo-ku, Niigata City, Niigata 950-0078 Japan TOKI MESSE NIIGATA CONVENTION CENTER [AGRI EXPO NIIGATA 2026]	
Booth No. :	● ● - ● ●
Exhibitor Name :	● ● - ● ●
Contact Person Name :	● ● - ● ●
Mobile :	● ● ● - ● ● ● ● - ● ● ● ●
*Be sure to provide a contact number that can be reached inside the venue.	

④ During the exhibition period, move-in should be done from the truck yard between 8:00-10:00, and from the exhibition hall entrance after 10:00

On February 25 (Wed) and 26 (Thu) after 10:00, no vehicles of exhibitors or decoration contractors will be allowed inside the gates (including the truck yard). During this period, items such as catalogs or questionnaires must be carried in by hand from the main entrance, the same as visitors. If vehicles need to be parked, please use the surrounding public parking lots (temporary parking). Vehicle waiting areas will not be available during the exhibition. On February 27 (Fri), the waiting area will open at 8:00, and guidance to the truck yard will start from 14:00.

⑤ All leftover materials must be taken back by each company

Under the "Waste Management and Public Cleansing Law," the responsibility of waste generators has increased. All leftover materials generated from February 23 (Mon) move-in to February 27 (Fri) move-out must be taken back by each company.

Also, leftover materials from decoration companies must never be left in the aisles and must be taken back properly.

If any leftover materials are left behind, the cost of removal will be borne by the exhibitor.

(JPY 50,000 per 1m² of leftover material, NOT include tax. Fractions will be rounded up.) Please take note.

* During the exhibition, garbage disposal is available by purchasing waste collection stickers (JPY 5,000 including tax for 3 days) at the Show Management Office (on-site).

(For details, see P43 "Waste Disposal During the Exhibition")

2-3 Bringing Foreign Cargo into the Venue

■ Bringing Foreign Cargo into the Venue

The venue is not in the bonded exhibition place. Therefore, we recommend that you obtain the ATA Carnet for cargo from overseas that is known to be returned to your home country or transferred to another country after the exhibition is over.

[Export/Import Procedure Using ATA Carnet (Japanese Carnet)]

The ATA Carnet is an international, unified Customs document under an international system based on “Customs Conventions in the ATA Carnet for the Temporary Admission of Goods” and concluded among major countries.

In cases where articles, such as commercial samples, display articles, and professional equipment, are brought into a foreign country which is a signatory country to the convention, taken out of the country after the completion of business, and then carried into another country, or brought back to home country, the ATA Carnet System can facilitate the export/import Customs formalities due to duty-free admission of goods without preparing the Customs document for every foreign customs house.

Articles carried when leaving/entering a country party to the ATA Carnet are handled as traveling goods clearance using simplified Customs formalities. However, if there are some goods whose export/import are restricted among them, you must obtain a permit and approval prior to export/import.

In using the ATA Carnet, pay attention to the following:

- ⊙ The nation into which you bring articles must be a member of the ATA Convention.
- ⊙ The ATA Carnet is valid for one year.
- ⊙ The major goods covered by the ATA Carnet are commercial samples, professional equipment, and display articles, however, depending on the nation, all these goods are not always admitted.
- ⊙ The holder has an obligation to take out the goods which he/she has brought into a foreign country.
- ⊙ Articles requiring a permit or approval prior to their export/import under the provisions in laws and regulations must have the permit or the approval attached to clear Customs.

The ATA Carnet is issued and guaranteed by the Japan Commercial Arbitration Association.

If you are planning to sell or give the imported items in Japan, please take a regular process for import duty procedure and deliver the item as domestic freight.

[Immigration and Custom for Japan]

If the exhibitor is required immigration procedures to enter Japan for this exhibition, the exhibitor shall carry out the entry procedure at your own responsibility. The organizer is not responsible for all immigration procedures and expenses. In addition, if exhibitors cancel the exhibitor contract because the exhibitors cannot enter Japan for some reason, the exhibitor must pay a cancellation fee to the organizer.

Inquiries for International Cargo (other than courier services such as DHL or FEDEX)

Nippon Express Co., Ltd.

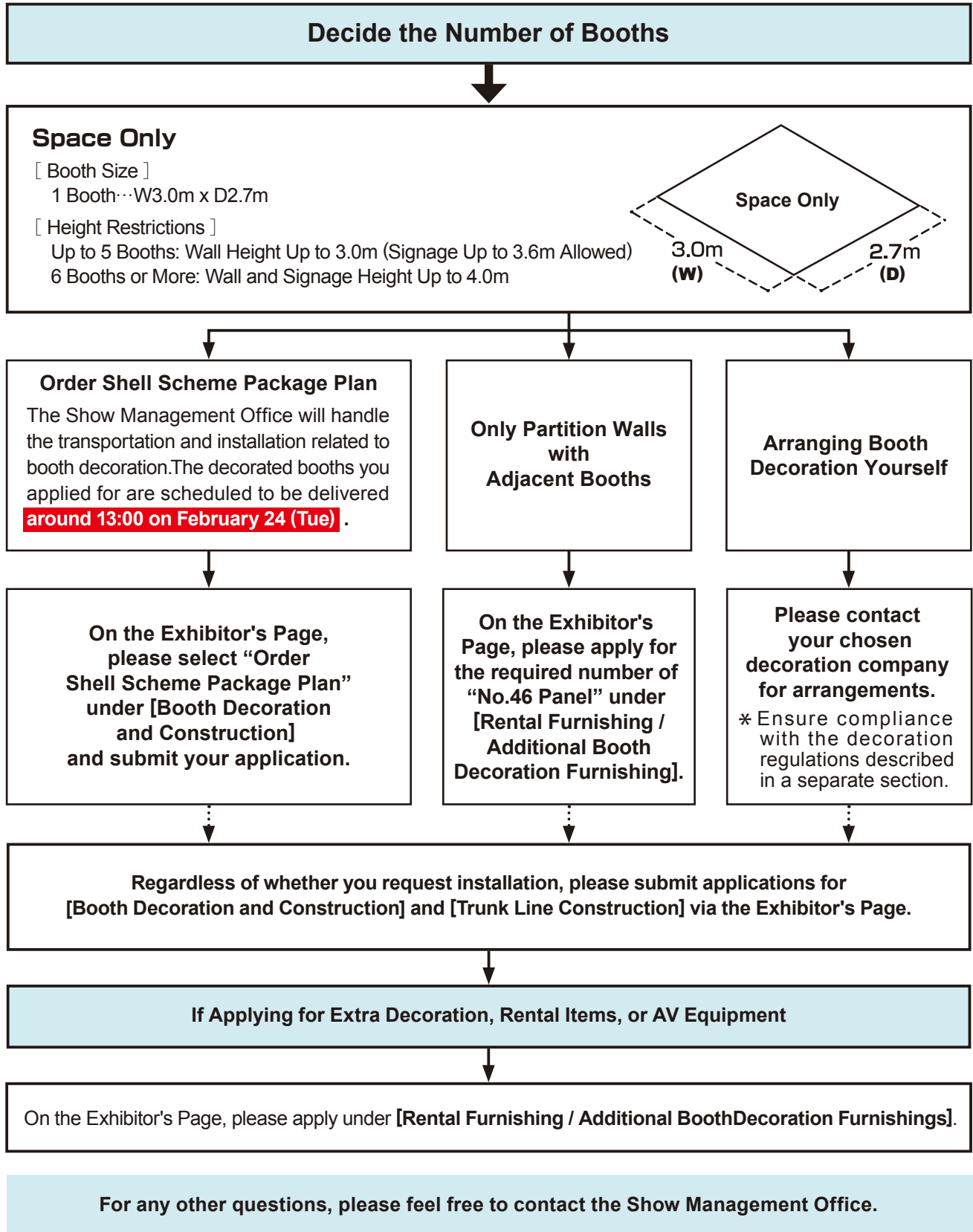
TEL: +81-3-3778-8274 Email: nittsu-events-gte@nipponexpress.com / kenji.shiota@nipponexpress.com

- When you use the delivery service company expect Nippon Express Co., Ltd., please be sure to fill in the venue name, exhibition name, hall name, booth number, exhibitor name, contact person and mobile phone number. Please ensure that the shipment arrives within the designated time frame.
For the shipping address, please refer to “Example of Shipping Label” on P13.
- Please receive the shipment on your own responsibility.
- The Show Management Office is unable to receive your items on behalf on you.
Please arrange specify the time when staff are at the booth when you arrange the shipment.

3-1 Application Guide for Decorations and Furnishings

■ The Application Process for Decorations and Furnishings

- **This exhibition provides raw space only; basic decorations and fixtures are not included.** As part of your participation, you are required to erect at least a wall panel between your booth and adjacent booths. Therefore, please either apply for the shell scheme package offered by the show management office or arrange for your own decoration company.
- **All exhibitors are requested to submit applications for [Booth Decoration and Construction] and [Trunk Line Construction] via the Exhibitor's Page.** In addition, all exhibitors are asked to follow the procedure below and submit the required applications accordingly.



3-2 Decoration Regulations

■ Inquiries for Decoration Regulations

Cube Create Co., Ltd. Contact: Kunii / Mori / Ishihara
TEL : +81-3-3537-8810 Email : tenji-3@cube-ct.co.jp

Exhibitors arranging their own booth decoration must comply with the following items and submit **applications via the Exhibitor's Page under [Booth Decoration and Construction]**.

■ Booth Decoration Period

Date	Booth Decoration Work Time	Vehicle Access into Hall
February 23 (Mon)	13:00–20:00	13:00–18:00
February 24 (Tue)	8:00–20:00	8:00–18:00

* Booth decoration work must be completed by February 24 (Tue).

* **Handover of shell scheme package or rental furnishings is scheduled from 13:00 on February 24 (Tue).**

Rental of equipment (display stands, tables, panel stands, chairs, etc.) can be applied for via the Exhibitor's Page under **[Rental Furnishing / Additional Booth Decoration Furnishings]**.

■ Decoration Regulations

Decorations or exhibits that the Show Management Office determines to violate these regulations may be required to be corrected or removed even during the exhibition period, regardless of the reason.

If you do not comply, your exhibition may be suspended, and all costs incurred will be borne by the exhibitor.

① Booth Size: W3.0m × D2.7m (space only)

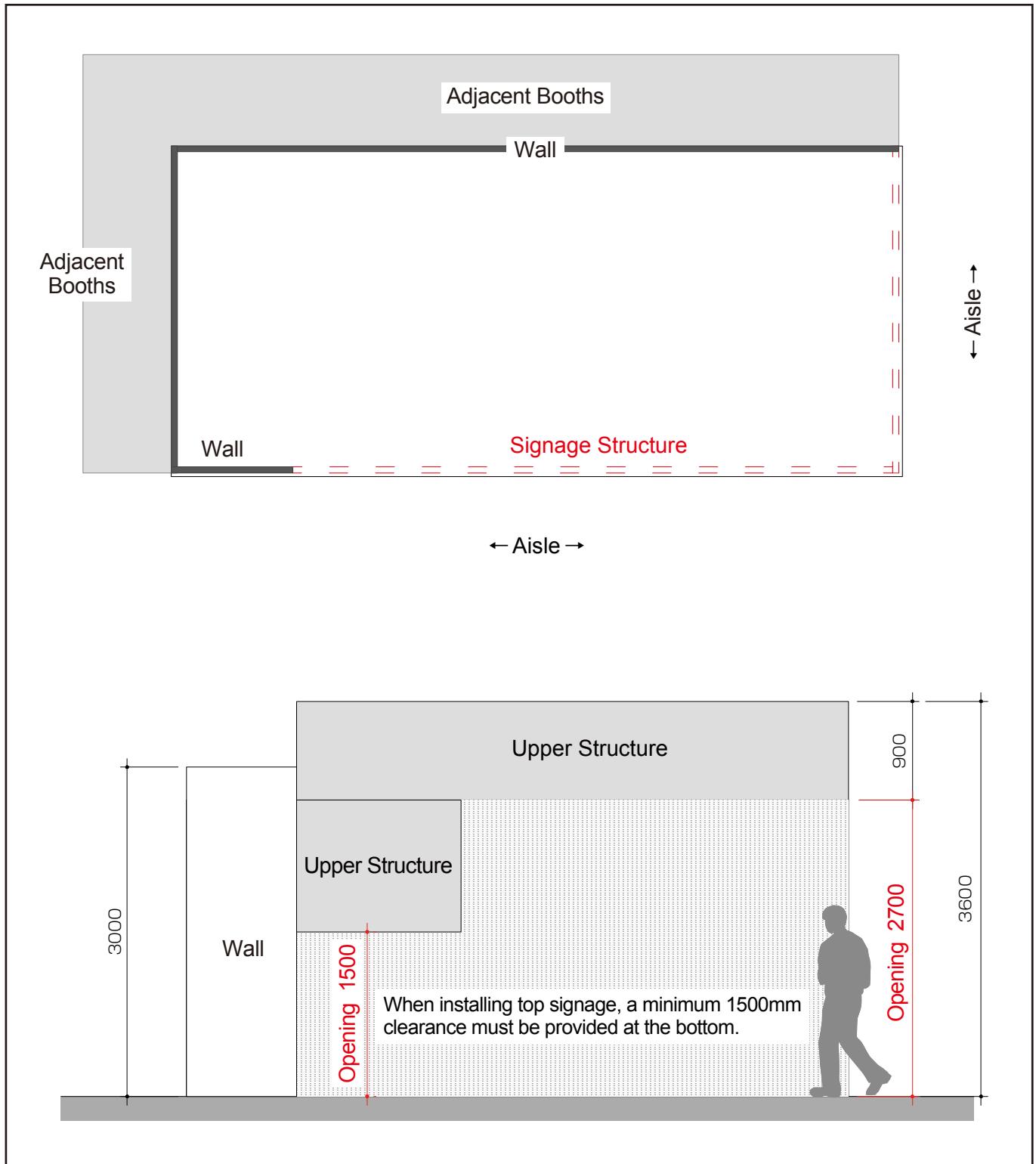
② Height Restrictions and Protrusions into Aisles

- No facilities or displays may be installed above the aisle or outside the booth.
All components, including angle materials for panel support, must be contained within the booth.
- Lights, signs, flags, and any protrusions toward aisles are prohibited.
Laying carpet outside the booth in shared aisles is also prohibited.
- If constructing items (exhibit products or decorations) over 3.0m in height, plan so they can be removed by 19:00 on the last day (February 27 (Fri)).
If removal by 19:00 is difficult, you must contact the Show Management Office at **[Email: overseas@tso-int.co.jp]** in advance.

- If installing walls or structures (including exhibit products and decorations) over 3.0m in height and 3.0m in width, the installation of fire safety equipment such as smoke detectors may be required by the local fire department.
- Exhibitors installing walls, structures, or exhibit products over 3.0m in height and 3.0m in width must submit a floor plan and 3D diagram (with height indicated) to Cube Create Co., Ltd. by January 22 (Thu).
- Depending on the submitted content, the Show Management Office may request design modifications.
Please note this in advance.

The height restrictions is 3.0m for up to 5 booths and 4.0m for 6 booths or more.
 The top signage height limit is 3.6m for up to 5 booths and 4.0m for 6 booths or more (no setback).
 When installing top signage, a clearance of at least 1500mm from the floor to the bottom of the sign must be provided.
 If the height of exhibit products exceeds 3.0m, please contact the Show Management Office in advance.

Height Restrictions	Booth Decoration Work Time	Vehicle Access into Hall
Up to 5 Booths	Up to 3.0m	Up to 3.6m
6 Booths or More	Up to 4.0m	Up to 4.0m



③ Partition Walls (Wall Structures)

For the back of the booth and partitions with adjacent booths, please construct the entire back and adjacent walls with single-sided panels at least 2.7m high. Exhibitors using partitions higher than 2.7m must cover the back side facing adjacent booths with plain white panels. (If the height differs from the adjacent booth, placing company names or text within 1.0m of the adjacent booth is prohibited.)

* If using a shell scheme package/wall panel and the adjacent booth also applies for the same, the adjacent wall may be shared as a single panel. The pricing of the wall panel is set for the constructed surface used, so the price does not change whether shared or not.

④ Decoration Facing Aisles

- For booth sides facing the aisle (within 1.0m from the aisle), if erecting walls or structures over 1.0m high, construction is limited to 2/3 of one side (at least 1/3 must remain open). If no other booth exists between your booth and the venue wall, this restriction does not apply.
- For booths longer than 10.0m on one side, at least 1/3 of that side must remain open for passage. Decorations inside 1.0m from the outer frame of the booth, or if no other booth exists between your booth and the venue wall (including across aisles), are exempt from this rule.

⑤ Balloon Installation

- The horizontal projection of balloons must be 9m² or less and the height limit is 8.0m from the floor. Maintain at least 1.0m distance from panels or exhibits. Balloons over 9m² are prohibited. To avoid affecting adjacent booths, balloons must be fixed at 3 or more points and contained within your booth area. Installation locations will be determined in consultation with facility management. Exhibitors must submit a booth layout indicating the desired balloon position.
- Exhibitors wishing to install balloons **must submit plans (floor and elevation) and balloon specifications to Cube Create Co., Ltd. by January 22 (Thu)**. Balloons without prior approval will not be permitted.

⑥ Hanging any decorative materials such as banners, fixtures or truss from the ceiling of the exhibition halls are strictly prohibited.

⑦ All the decor such as signboards, lights, arches, floating objects and others should be set up within the booth.

⑧ No shared storage space is provided. If needed, please use paid storage room (see P42) or arrange within your booth.

⑨ Ceiling Structures

Ceiling and blackout constructions are generally prohibited due to potential interference with sprinkler systems or large-area water extinguishing systems. Installing ceilings, roofed exhibits, or decorations that interfere with fire safety systems is also prohibited. If your exhibit requires light blocking or dust protection, or the exhibit itself forms a ceiling structure, you **must submit drawings to Cube Create Co., Ltd. by January 22 (Thu)**.

① Booth decoration floor plan, elevation, and overall booth layout (indicating blackout areas, fire extinguisher locations, etc.)

② Detailed drawings necessary to explain ceiling structures (with written descriptions and fireproof labels, etc.)

⑩ Electrical Main Line Cables

For fire safety and compliance with fire laws, two-story structures inside booths (information booths, meeting rooms, rest areas, storage, etc.) are prohibited. Bridges for visitors or staff are also prohibited.

⑪ Prohibition of Two-Story Booths

While efforts will be made to place electrical main lines discreetly, due to power pit constraints, the layout may not always match exhibitor preferences. Please confirm and design with IIDA Electrical Works Co., Ltd.

⑫ Heavy Items on Display

- Exhibits where the unit weight divided by the horizontal projection area exceeds the venue limit of 5t/m² are not permitted.
- Vehicles inside the exhibition hall must travel at 10 km/h or less.
- Suspended cranes must be under 10t rough-terrain cranes. Do not place outrigger bases on pit covers.

Crane Type	Protection Method
Up to 35t Rough-terrain	Use 500mm × 500mm Base Plates

⑬ Prohibition of Direct Work on Venue Facilities

The following direct works on venue facilities are prohibited at TOKI MESSE.

- a. Nailing, tacking, etc. (Refer to separate section for anchor bolts)
- b. Excavation, chipping, cutting, gas welding
- c. Direct application of paint or coatings
- d. Adhesive application for attachment
- e. Use as support for columns or structural members
- f. Use as support for signs or similar items
- g. Any other actions that may damage the facilities

- Applications for floor works (anchor bolts) are managed by the Show Management Office. Exhibitors wishing to perform such works must submit an application via the Exhibitor's Page, "**Floor Work**" under [**Booth Decoration and Construction**] including a floor plan indicating the installation locations.
- **Applications for floor works (anchor bolts) must be submitted by February 10 (Tue) at the latest.** Applications submitted after this date will be treated as unapproved anchors and charged JPY 15,000 (NOT include tax) per anchor. If there is any possibility of additional installations, it is recommended to apply for more than the required number. Actual charges will be based on the confirmed number of installations; any extra beyond the application will be treated as unapproved anchors.
- **【Floor Work】** Only hall-in anchors with diameter ≤16mm and embedment depth ≤80mm are allowed. Use on pit covers is strictly prohibited. Anchors within 200mm of pit edges are not permitted. Any use of anchors in pits will incur actual repair costs.
- **【Restoration (Return to Original Condition)】** After the exhibition, anchor bolts must be cut with a grinder so that no protrusions remain. Hammering or gas welding is prohibited. Any damage to the floor (concrete) will incur a repair fee of JPY 15,000~(NOT include tax) per anchor.
- **【Floor Restoration Cooperation Fee】** The cooperation fee for hall-in anchors is JPY 1,400 (NOT include tax) per anchor, invoiced by Cube Create Co., Ltd. after the exhibition. If hall-in anchors are used without prior submission, exhibitors will be charged the floor restoration cooperation fee.

3-3 Fire Safety Regulations and Other Precautions for Decorations

■ Fire Safety Regulations for Booth Decoration

The local Fukagawa fire authorities will make a fire prevention inspection on the day before the exhibition, and the first day of the exhibition. If any exhibitor is found to be in violation of the rules below, they may be required to tear down their exhibit.

- ① Paneling used in booth construction must be made of fire-retardant materials
All plywood and printed veneer plywood, regardless of thickness, must be treated by immersion soaking of fire-retardant chemicals. Paneling treated only by a superficial spray-on of fire-retardant chemicals is not permitted. Not only the partitions, but all surfaces made of paneling such as booth displays, reception counters, shelves, etc., must be made of this fire-retardant treated construction material.
- ② If thick cloths or pleated papers are pasted or nailed to fireproofing plywood, fire-retardant performance is also required to those materials. However, thin cloths and papers which are tightly adhered to the entire surface of fireproofing plywood are considered as a unit.
- ③ **Please apply flameproof labels to all combustible items, such as curtains, stage curtains, cloth, textile items, carpets, and other decoration materials, after their anti-flaming treatment.** It is not allowed to apply disaster prevention processing by on-site spraying at the venue.
- ④ Please put 1 label on each piece of fire-resistant material used. Please inquire the constructor company how to get the flameproof label.
- ⑤ **Please do not use materials which are difficult to treat for fire-resistance.** Make every effort to avoid the use of the following or similar materials or objects made out of petroleum or chemical materials: artificial flowers, urethane, acetate, polyester, styrofoam, acrylics and nylon. However, it is allowed to use minimum styrene foam characters on inaccessible locations.
- ⑥ If the item is certifying as fireproofing in foreign countries and it shows a certificate of country of manufacture, it is also needed to be certified by Japan.

Please inform above points your constructor company.

Exhibitors and constructor companies often do not follow above points, so the Show Management Office sometimes face to the trouble.

If you have any questions or concerns, please contact to Cube Create Co., Ltd.

TEL : +81-3-3537-8810 Email : tenji-4@cube-ct.co.jp Contact : Mori / Ishihara

■ Other Decoration and Construction Notes

- ① Please be informed that the Show Management Office might ask to demolish violating or incomplete decoration. When you plan your booth construction, please care about this. If you have any questions, please contact to Cube Create Co., Ltd. with your booth design.
- ② It might be limited to drive vehicles into the hall for safety and organize. During that time, the Show Management Office will ask to wait at the vehicle waiting area.
- ③ During move-in/move-out day and the exhibition period, please be careful not to damage the venue, electricity, telephone, aqueduct and other exhibitor's decoration and products. When if exhibitors or constructor company damage, the Show Management Office will ask that they must be restored to original state for any reason whatsoever.
- ④ The carpet in the booth must be secured with double-faces tape. The exhibitors are not able to use glue. After the exhibition period, please remove the carpet and double-faces tape by own.
- ⑤ When move-in/move-out day and during exhibition period, the use of products causing fire or smoke such as electric/gas welding should be informed to the Show Management Office in advance and be gained approval. Moreover, please have the fire extinguisher handy while at work.
- ⑥ Please work within your booth in the hall. It is prohibited to leave the materials in aisles or in other booths. This rule applied to move-out day, too.
- ⑦ It is prohibited to hang decoration and products from the hall facilities such as ceiling, pillars or wall, to prop them or to fix them.
- ⑧ When the exhibitor violates rules stipulated by the Show Management Office or the exhibitor would not follow the recommendation of the Show Management Office, the Show Management Office can remove the infringing items or take other measures. In this case, the exhibitor cannot express an objection or charge to the Show Management Office. Moreover, expense related to this action shall be borne by exhibitor.
- ⑨ Please do not conceal fire extinguisher, indoor fire hydrant, sprinkler system, automatic fire alarm, emergency bell and guidance light by decorations. Moreover, do not leave the exhibiting products or decorations near this equipment.
- ⑩ As a general rule, the exchange of exhibition equipment, remodeling of decoration and so on are not allowed during the exhibition period.
- ⑪ Smoking in the hall is prohibited. Please smoke in the smoking area.

■ Waste Material Handling

All leftover materials generated must be taken back by each company.

Also, leftover materials from decoration companies must never be left in the aisles and must be taken back properly.

If any leftover materials are left behind, the cost of removal will be borne by the exhibitor.

(JPY 50,000 per 1 m² of leftover material, NOT include tax. Fractions will be rounded up.) Please take note.

3-4 Shell Scheme Package

■ About Schell Scheme Package

If you use the shell scheme package, the Show Management Office will take care of the transportation and construction work related to decoration, so you can minimize the work and cost of installing the booth. Your shell scheme package that you instructed will be ready until 13:00 on February 24 (Tue).

Please refer to **the shell scheme package on P22-26** and select the booth that suits your exhibit purpose. In addition, the shell scheme package can be changed in various ways, such as changing the layout of the shell scheme package according to the number of booths, and order additional the display shelves and equipment, change carpet color, etc.

■ Shell Scheme Package Regulations and Notes

- ① Shell scheme packages are available upon exhibitor application, and **the Show Management Office will be issued the invoice approximately two weeks before the exhibition.** Please make payment by the due date stated on the invoice.
- ② Shell scheme packages are ordered in bulk by the Show Management Office through the contractor, which helps reduce costs. **Therefore, price changes due to reducing items in the shell scheme package are not allowed. Please understand this in advance.**
- ③ For additional decoration or items for the shell scheme package, please apply via **the Exhibitor's Page under [Rental Furnishing / Additional Booth Decoration Furnishings]**. For items not listed, we can also provide them, so feel free to contact Cube Create Co., Ltd.
- ④ The shell scheme package is **scheduled to be installed and handed over to the exhibitor when you arrive on the second move-in day (February 24 (Tue) 13:00; power also from 13:00).** However, slight delays may occur depending on installation procedures and quantity. Please be aware of this in advance.
- ⑤ We use a PVC panel for Wall panels, etc.
 - 【Feature】 You can make a lot of arrangements such as display counters and partitions.
You can easily design a booth to suit your purpose.
 - 【Caution】 **Please do not drilling hole the panel. Using concrete nails, nail guns, glue, double-sided tape other than the designated products (weak adhesive double-sided mesh tape) is prohibited.** Double-sided tape that leaves sticking marks and glue cannot be used.
Please use designated double-sided tape, hook-and-pile fasteners or special chains to attach decorations on the walls.
If you do not comply, maintenance costs will be incurred, please be noted.

■ Confirmation Points when Applying

- Please submit your application via the Exhibitor's Page under [Booth Decoration and Construction] by the submission deadline. If applying for additions or changes, check the box at the margin and resend the form.
- **The Show Management Office will be issued the invoice approximately two weeks before the exhibition.**
Please make payment by the due date stated on the invoice.
- Bank transfer fees are to be borne by your company.
- Due to inventory reasons, the furniture and equipment may differ slightly from the photo, please be noted.
- If you are applying for a shell scheme package plan and your adjacent booth has also applied for a shell scheme package plan or wallpanels, we may share a single wall panel between the adjacent booths. Please note that the price of the wall panels is based on the cost of installation for your side, so there will be no change in price regardless of whether or not the wall is shared with the adjacent booth.

■ Changes and Cancellations

- During the move-in period or exhibition, additions, changes, or applications for items will be accepted at the venue. However, depending on stock availability, your request may not be fulfilled. Please understand this in advance.
- **Cancellations during move-in or the exhibition cannot be accepted. If you cancel rental furniture during move-in, you may still be charged. Please note that payments already made may not be refunded.**

■ Items Included in the Fee

- Rental charge
- Installation cost

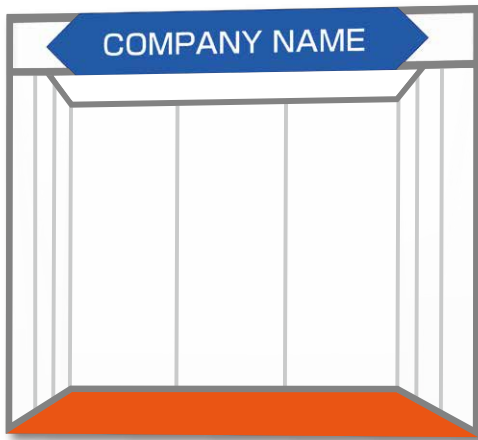
■ Contact for Shell Scheme Package and Rental Furnishings

Cube Create Co., Ltd. Contact: Kunii
TEL : +81-3-3537-8810 Email : tenji-3@cube-ct.co.jp

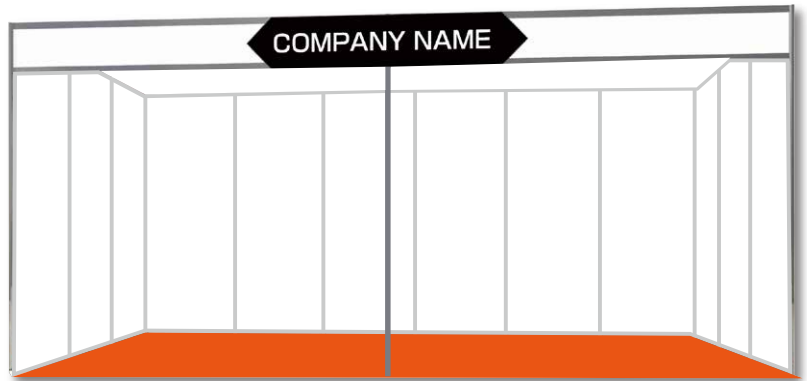
Plan A <1-4 Booths>

A simple package design that includes the essential elements required for a standard exhibition booth

(Example)
1 Booth



(Example)
2 Booths



Plan A Contents

- Wall Panel (H2,700mm)
- Parapet
- Company Name Board (W1800mm × H300mm, up to 40 characters)
- Carpet
- 100V Outlet (2 ports) × 1
- Electricity Supply (up to 1,000W, includes power usage fee)

[Optional] Additional company name board for corner booths: JPY 27,500 per board.

- * Furnishings like reception counters, chairs, and meeting sets are available as optional paid add-ons.
- * For booths with 2 or more spaces, only one company name board and outlet will be provided.
- * Spotlights are not included. If needed, please apply separately.
- * Please select the colors for the company name board and carpet from the color samples on P26.
- * Wall panels are generally available only in white.

Plan A Pricing (Including Tax)

- 1 Booth: JPY 143,000
- 2 Booths: JPY 203,500
- 3 Booths: JPY 264,000
- 4 Booths: JPY 319,000

Plan A Usage Image



1 Booth



1 Booth

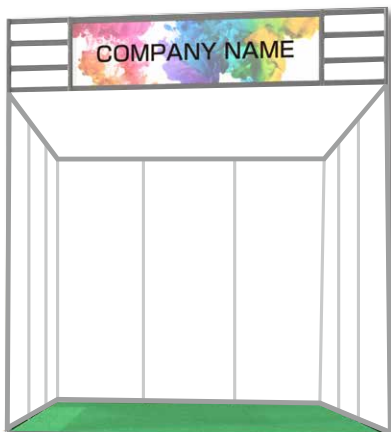


2 Booths

Plan B <1-4 Booths>

A package that allows you to showcase your original company signboard prominently, creating a unique decorative feel

(Example)
1 Booth



(Example)
2 Booths



Plan B Contents

- Wall Panel (H2,700mm)
- Company Name Board (Complete Data Submission)
(Data Size: W1,940mm × H500mm)
- Carpet
- 100V Outlet (2 ports) × 1
- Electricity Supply (up to 1,000W, includes power usage fee)

[Optional] Additional company name board for corner booths: JPY 38,500 per board

- * Furnishings like reception counters, chairs, and meeting sets are available as optional paid add-ons.
- * For booths with 2 or more spaces, only one company name board and outlet will be provided.
- * Spotlights are not included. If needed, please apply separately.
- * Please select the colors for the carpet from the color samples on P26.
- * Wall panels are generally available only in white.

[About Data Submission]

File Format: Adobe Illustrator is recommended. EPS files with outlined fonts are also acceptable.

Image Resolution: For graphics with photos, ensure a minimum resolution of 75 dpi at the actual size. Use the highest possible image quality.

Filters and Effects: For data with drop shadows or blur effects in Illustrator, submission at the actual size is recommended to prevent errors caused by scaling.

PDF Proof: Always include a PDF proof for review.

* If you require design creation, additional design fees will apply. Estimates will be provided based on the design requirements.

Plan B Pricing (Including Tax)

- 1 Booth: **JPY 181,500**
- 2 Booths: **JPY 242,000**
- 3 Booths: **JPY 302,500**
- 4 Booths: **JPY 363,000**

Plan B Usage Image



1 Booth



1 Booth

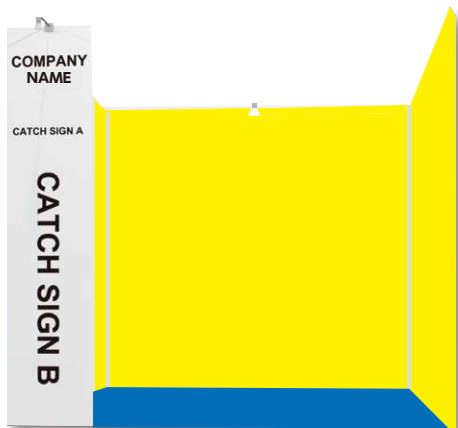


2 Booths

Plan C 〈1-2 Booths〉

A sophisticated package with a refined wooden panel design that exudes quality and elegance

(Example)
1 Booth



(Example)
2 Booths



Plan C Contents

- Wooden Wall (H2,700m)
- Company Name Board (20 Characters)
 - Catch Sign A (20 characters)
 - Catch Sign B (40 characters)
- Carpet
- 100V Outlet (2 ports) × 1
- Spotlight (2 Lights for 1 Booth, 3 Lights for 2 Booths)
- Electricity Supply (up to 1,000W, includes power usage fee)

* If you would like to submit your own data for the company name board, the fee will be JPY 16,500.

* Furnishings like reception counters, chairs, and meeting sets are available as optional paid add-ons.

* For booths with 2 or more spaces, only one company name board and outlet will be provided.

* Please select the colors for the wall panels and carpet from the color samples on P26.

Plan C Pricing (Including Tax)

● 1 Booth: **JPY 258,500**

● 2 Booths: **JPY 324,500**

Plan C Usage Image



1 Booth



2 Booths



4 Booths

Plan D <1-2 Booths>

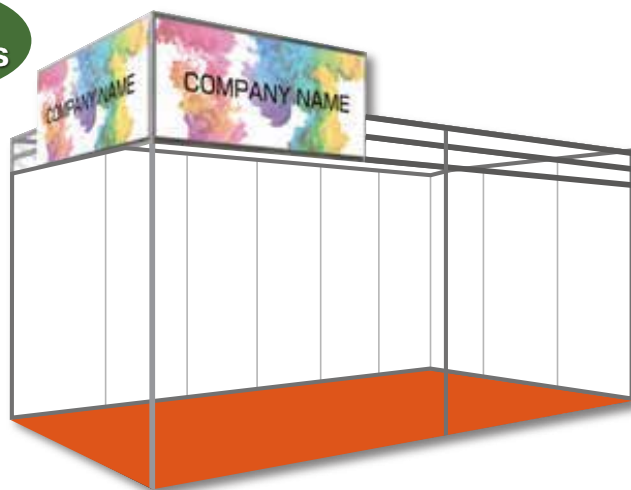
[For Corner Booth Exhibitors]

A package where your original company name board is displayed prominently on the aisle side, ensuring visibility from any direction

(Example)
1 Booth



(Example)
2 Booths



Plan D Contents

- Wall Panels (H2,700mm)
- Company Name Board (Complete Data Submission)
(Data Size: W1,940mm x H800mm)
- Carpet
- 100V Outlet (2 ports) x 1
- Electricity Supply (up to 1,000W, includes power usage fee)

- * Furnishings like reception counters, chairs, and meeting sets are available as optional paid add-ons.
- * For booths with 2 or more spaces, only one company name board and outlet will be provided.
- * Spotlights are not included. If needed, please apply separately.
- * Wall panels are generally available only in white.

[About Data Submission]

File Format: Adobe Illustrator is recommended. EPS files with outlined fonts are also acceptable.

Image Resolution: For graphics with photos, ensure a minimum resolution of 75 dpi at the actual size. Use the highest possible image quality.

Filters and Effects: For data with drop shadows or blur effects in Illustrator, submission at the actual size is recommended to prevent errors caused by scaling.

PDF Proof: Always include a PDF proof for review.

* If you require design creation, additional design fees will apply. Estimates will be provided based on the design requirements.

* Please select the colors for the carpet from the color samples on P26.

Plan D Pricing (Including Tax)

● 1 Booth: **JPY 225,500**

● 2Booths: **JPY 297,000**

Plan D Usage Image



1 Booth



2 Booths



2 Booths

SHELL SCHEME PACKAGE COLOR SAMPLES

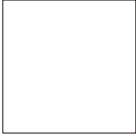

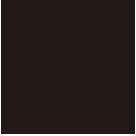


These are color samples for the company name board, wall panels, and carpet. Please select your preferred color from the options below and complete the shell scheme package application form.

You can change to the optional colors below for an additional charge of. Feel free to select your preferred color.

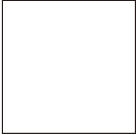
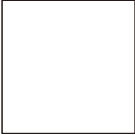
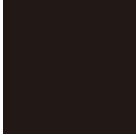





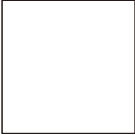
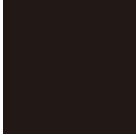





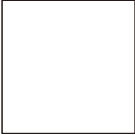
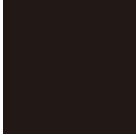





Company Name Board Color Sample (Plan A Only)*

* If you select white for the color of your company name board, the text will be printed in black. For any other colors, the text will be printed in white.

Standard Colors [No Additional Charge]







				
White	Blue	Black	Red	Navy

Wall Panel & Parapet Color Sample



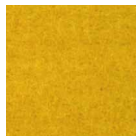


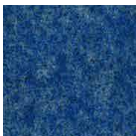
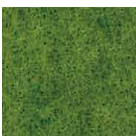



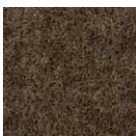
<p>Plans A, B, D [Only White]</p>  <p>White</p>	<p>Only Plan C</p> <table style="width: 100%; text-align: center;"> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>White</td> <td>Black</td> <td>Blue</td> <td>Red</td> <td>Green</td> <td>Yellow</td> <td>Navy</td> </tr> </table>								White	Black	Blue	Red	Green	Yellow	Navy
															
White	Black	Blue	Red	Green	Yellow	Navy									

Carpet Color Sample

Standard Colors [No Additional Charge]

					
Red	Orange	Blue	Green	Heather Gray	Black

Optional Colors [Additional Charge of JPY 11,000 (Including Tax)]

					
Pink	Lemon Yellow	Yellow	Heather Orange	Navy Blue	Heather Blue
					
Yellow-Green	Heather Purple	Beige	Caramel	Brown	

*If you wish to choose two or three colors for the wall panels or carpet, or if you prefer colors other than those listed above, a separate estimate will be provided.

Due to printing limitations, the color samples above may differ from the actual colors. Also, depending on the availability of materials, the texture, material, or color may vary. Please be aware of this in advance.

■ About Rental Furnishings

Cube Create Co., Ltd. Contact: Kunii
 TEL: +81-3-3537-8810 Email: tenji-3@cube-ct.co.jp

① Confirmation Items When Applying

- The Show Management Office will be issued the invoice approximately two weeks before the exhibition. Please make payment by the due date stated on the invoice.
- Bank transfer fees are to be borne by your company.
- Due to inventory reasons, the furniture and equipment may differ slightly from the photo, please be noted.

② Changes and Cancellations

- During the move-in period or exhibition, additions, changes, or applications for items will be accepted at the venue. However, depending on stock availability, your request may not be fulfilled. Please understand this in advance.
- Cancellations during move-in or the exhibition cannot be accepted. If you cancel rental furniture during move-in, you may still be charged. Please note that payments already made may not be refunded.

③ Items Included in the Fee

- The rental fee includes the rental cost for the exhibition period and the installation within the booth.
- A wide range of rental items not shown in the photos is also available. Please contact Cube Create Co., Ltd. for details.

The Show Management Office offers a wide selection of rental items to support your business negotiations. Please submit your rental item requests **via the Exhibitor's Page under [Rental Furnishing / Additional Booth Decoration Furnishings]**.

Photo of Rental Furnishings

*** The furniture and equipment may differ slightly from the photo, please be noted.
 All prices listed below do NOT include tax.**



1.Meeting Table Set
JPY 14,000



2.Meeting Table Set
JPY 23,500



3.Meeting Table Set
JPY 38,500



4.Foldable Chair
SH430
JPY 1,000



5.Round Table
Φ900×H600
JPY 5,500



6.Round Table
Φ600×H600
JPY 5,500



7.Unit Counter
W1200×D600×H940
JPY 14,000



8.Unit Counter
W1600×D700×H700
JPY 16,500



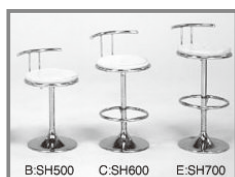
9. 10.Unit Counter
W1800×D700×H800,940
JPY 22,000



11.Counter Table
Φ600×H1000
Top:Wood grain
JPY 11,000



12.Counter Table
Φ600×H1000
Top:Black
JPY 9,500



13. 14. 15.Counter Chair
SH500~SH700
JPY 4,500



16.Stacking Chair
SH425
JPY 3,500



17.Meeting Table
W1800×D600×H730
JPY 4,500



18.Meeting Table
W1800×D600×H730
JPY 4,500

■ About Rental Furnishings

Please submit your rental item requests via the Exhibitor's Page under [Rental Furnishing / Additional Booth Decoration Furnishings].

Photo of Rental Furnishings

*The furniture and equipment may differ slightly from the photo, please be noted.
All prices listed below do NOT include tax.



19. Information Counter
W900×D450×H800
JPY 8,500



20. Information Counter
W650×D450×H900
JPY 14,000



21. Brochure Stand
W250×D550×H1700
A4 12 Shelves
JPY 8,000



22. Sign Stand
H900-1800
JPY 3,500



23. White Cloth
2200×1000
JPY 2,000



24. Card Box
JPY 2,500



25. Steel Shelf
W900×D450×H1800
JPY 9,000



27. Panel Partition
W900×H2100
JPY 16,500



28.20 inch LCD Monitor JPY 93,000
29.32 inch LCD Monitor JPY 140,000
30.40 inch LCD Monitor JPY 217,000
31.45 inch LCD Monitor JPY 247,500

* It can be place on table top.
* Parts for wall hanging will additionally cost.



32. DVD Player
JPY 24,000



33. Sound System(Small)
(2 SP, 1 AMP, 1 Wired Mic)
JPY 101,500



34. Cabled Microphone
(Hand, Headset)
JPY 15,500



36. Trush Can 25L
W200×D391×H565
JPY 2,500

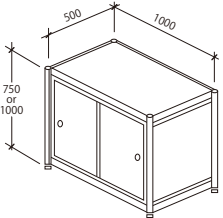
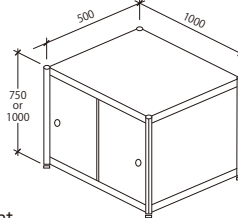
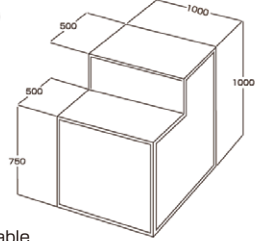
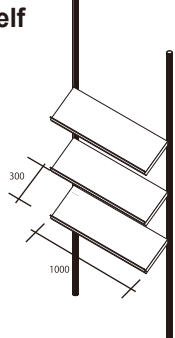
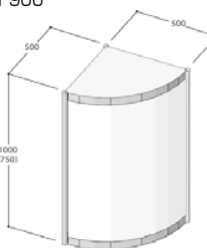
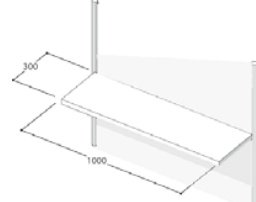
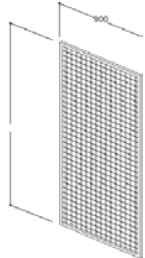
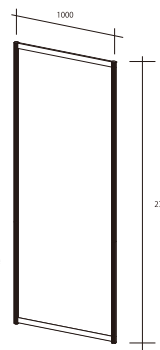



37. Trush Can 32L
W390×D260×H577
JPY 3,000

Please submit your rental item requests via the Exhibitor's Page under [Rental Furnishing / Additional Booth Decoration Furnishings].

* Size: mm

* All prices listed below do NOT include tax.

<p>39. Display Stand (with storage) W1000×D500×H700 or 900 JPY 19,500 (NOT include tax)</p>  <p>H750 H900</p> <p>*Please choose a height. *If you do not choose height, H900 will be prepared.</p>	<p>40. Display Stand (with storage) W1000×D1000×H700 or 900 JPY22,000 (NOT include tax)</p>  <p>H750 H900</p> <p>*Please choose a height. *If you do not choose height, H900 will be prepared.</p>	<p>41. Stepped Display Stand W1000×D500×(H700~900) JPY27,500 (NOT include tax)</p>  <p>*H900 is only available</p>
<p>42. Tilted Display Shelf W1000×D300 (set of 3) JPY 16,500 (NOT include tax)</p> 	<p>43. 1/4 R Display Stand (W500×500) R×H700 or 900 JPY 14,000 (NOT include tax)</p>  <p>H750 H900</p> <p>*Please choose a height. *If you do not choose height, H900 will be prepared.</p>	<p>44. Display Stand W1000×D300 JPY3,500 (NOT include tax)</p>  <p>*5kg loading capacity per shelf</p>
<p>45. Mesh Panel W900×H1800 JPY7,000 (NOT include tax)</p>  <p>Hook 200mm Hook JPY 300 (NOT include tax)</p>	<p>46. Panel (White) W700×H2700 JPY8,500 (NOT include tax) W1000×H2700 JPY 10,000 (NOT include tax)</p>  <p>*If you order shell scheme package, we will prepare same color as wall. *If you apply for a wall only, it may be reinforced to make it freestanding.</p>	<p>47. Accordion Door W1000×H2700 JPY20,500 (NOT include tax)</p> 

- * This optional service is not only for exhibitors who order shell scheme package plan, its available for exhibitors who use your own constructor.
- * We can prepare furniture and equipment that is not on the list, so please feel free to contact Cube Create Co., Ltd.
- * If you are applying for wall panels and your adjacent booth has also applied for wall panels or a shell scheme package plan, we may share a single wall panel between the adjacent booths. Please note that the price of the wall panels is based on the cost of installation for your side, so there will be no change in price regardless of whether or not the wall is shared with the adjacent booth.

[Payment Method]

The Show Management Office will be issued the invoice approximately two weeks before the exhibition. Please make payment by the due date stated on the invoice.

■ Contact

IIDA Electrical Works Co., Ltd. Contact: Fujimoto
 TEL: +81-3-3521-3522 Email: agri2026@iidae.co.jp

- * Please note that shell scheme package include the main line construction fee for the standard capacity, as well as the electricity usage fee. For details, please refer to the shell scheme package page.
- * **All exhibitors are requested to submit the [Trunk Line Construction] via the Exhibitor's Page, regardless of whether electricity will be used.**

■ Fees for trunk line installation (NOT include tax)

Power	Construction (NOT include tax)	Consumption (NOT include tax)	Total (NOT include tax)
Up to 1.00kW	JPY 9,000 (NOT include tax)	JPY 3,000 (NOT include tax)	JPY 12,000 (NOT include tax)
1.01 – 2.00kW	JPY 18,000 (NOT include tax)	JPY 6,000 (NOT include tax)	JPY 24,000 (NOT include tax)
2.01 – 3.00kW	JPY 27,000 (NOT include tax)	JPY 9,000 (NOT include tax)	JPY 36,000 (NOT include tax)
3.01 – 4.00kW	JPY 36,000 (NOT include tax)	JPY 12,000 (NOT include tax)	JPY 48,000 (NOT include tax)
4.01 – 5.00kW	JPY 45,000 (NOT include tax)	JPY 15,000 (NOT include tax)	JPY 60,000 (NOT include tax)
Per Additional 1.0 kW	addition fee of JPY9,000(NOT include tax) /kw	addition fee of JPY3,000(NOT include tax) /kw	






Construction Fee: Based on the application capacity, the fee is JPY 9,000/kW (NOT include tax).

Consumption Fee: Based on the application capacity, the fee is JPY 3,000/kW (NOT include tax).

- * If you apply for both 100V and 200V, the construction fee and electricity usage fee will be charged separately based on the total power consumption for each. The primary electrical construction fee and electricity usage fee will be invoiced to each exhibitor after the exhibition period. Please make the payment directly to IIDA Electrical Works Co., Ltd.

■ In-Booth Electrical Work

- **For additional lighting or outlets within your booth, please submit a request via the Exhibitor's Page under [Trunk Line Construction] → “⑥ Application for Use of Electrical Equipment (Lighting / Outlet).**
- The unit prices below include installation, wiring, and removal work.
- If your 100V electrical capacity exceeds 1.5 kW, an additional distribution board installation fee will apply. (Distribution board installation fee: JPY 5,000 (NOT include tax) for the initial 3.0 kW, and JPY 2,000 (NOT include tax) for each additional 1.5 kW.)
- Fees for 200V work vary depending on the number of machines and required capacity. Please contact IIDA Electrical Works Co., Ltd. for details.

①	LED Seamless (Daylight Color) 1,200mm	②	LED Spotlight (Daylight Color)
JPY3,000 <small>(NOT include tax)</small>	Power Consumption 100v/21w	JPY4,000 <small>(NOT include tax)</small>	Power Consumption 100v/15w
			
③	LED Arm-spotlight (Daylight Color)	④	LED 45w (Daylight Color)
JPY4,500 <small>(NOT include tax)</small>	Power Consumption 100v/15w	JPY15,000 <small>(NOT include tax)</small>	Power Consumption 100v/45w
			
⑤	100V Double Outlet		
JPY3,000 <small>(NOT include tax)</small>	Power Consumption 100V/Max.1500w		
			

The shell scheme package exhibitors will be charged separately for power consumption and installation fees when adding lighting or other electrical fixtures. Please refer to the additional charges listed above for details.

■ Electricity Supply

If exhibitors require special in-booth electrical work, they must provide detailed instructions regarding power supply and installation. Based on these instructions, the Show Management Office will install the main power supply line to the side of the booth and provide a switch box.

- * For exhibitors with 2 or more booths, only one main switch will be provided in principle.
- * Electrical cables will generally be routed up from inside the booth.
- * A leakage breaker with a rated sensitivity current of 30 mA will be used for the main switch. If a different sensitivity rating is required, exhibitors must prepare their own isolation transformer.

■ Power Supply System

AC Single Phase	100V / 200V	50 Hertz
AC Triple Phase	200V	50 Hertz

* Special voltage and hertz ranges other than the above are not permitted.

■ In-booth Electricity Supply Period

Supply Start	February 24 (Tue) 13:00-
Supply Stop	February 27 (Fri) 16:30-

- * When leaving the Hall, please make sure to turn off the switch.
- * To arrange for early delivery, prior consultation with the venue is required. Therefore, we cannot accept any requests submitted after the application deadline (January 22 (Thu)).

■ Maintenance During the Exhibition Period

Electric maintenance person stands by in the Show Management Office in the hall. Please offer when the breakdown is caused by any chance.

■ Caution Upon Construction

- ① For electric construction, the person entitled to Electric Work Specialist Act must conduct the construction.
- ② Construction must be conducted under Electrical Appliance and Material Control Law, the ministerial ordinance that establishes technical standards concerning electrical equipment, Fire Prevention Ordinance and so on, please be noted.
 - Please install switchboard, and distribution board or circuit breaker in a place easily accessed for inspection. When installing in a stock room, etc., please do not obstruct its operation by leaving any items in front of it.
 - Please use electrical cable above F Cable for wiring lighting equipment and appliances. Please protect the cable in a metallic conduit if it must be exposed on a floor, and also install a fall prevention slope. In addition, please do not use vinyl cable laying and octopus wiring.
 - For a breaker in in-booth electrical wiring equipment, please provide protection such as an earth leakage breaker. Please ensure use of correct fuse in an in-booth equipment switch.
 - Do not bring a transformer more than 20kW to the hall.
 - For the equipment and the distribution board which voltage to ground exceed 150V, conduct installation work of electric shock prevention by insulation failure.
 - When installing equipment which produce heat such as incandescent lamp or resistance unit, please be careful not to make contact with or heat up inflammable material. Moreover, provide the equipment hazard prevention such as burn injury to visitors, and fall-prevention by earthquake motion.
 - The switchboard and flashing drum switch are in an iron box, please install them in a place easily accessed for inspection.

■ Inspection of Electric Equipment

Inspection by Fire Department will be held in move-in day and exhibition session. In that case, defective construction might stop the power supply according to Electrical Appliance and Material Control Law, the ministerial ordinance that establishes technical standards concerning electrical equipment, Fire Prevention Ordinance and so on.

■ Protective Equipment

The Show Management Office will not be held responsible for any damage to the demonstration exhibit, equipment, etc. due to a power failure or accident, or a voltage drop. Exhibitors are requested to provide sufficient protective equipment to prevent accidents during the demonstration.

3-7 Water Supply and Drainage, Compressed Air and LP Gas

■ Contact

FUKUDO KOGYO CO.,LTD **Contact: Ishikawa**
TEL: +81-3-3638-0730 Email: m.ishikawa@fukudo.co.jp

■ Supply Schedule

February 24 (Tue) – Move-in Day 2	13:00– * Gas supply will begin only after the fire inspection is completed
February 25 (Wed) – Day 1 February 26 (Thu) – Day 2	8:00–17:00
February 27 (Fri) – Day 3	8:00–16:00 [Water] * No extension available; separate consultation required 8:00–16:00 [Gas] * No extension available; separate consultation required

* Please note that the supply will be stopped outside of supply hours.

■ Water Piping Work (Supply Water)

- **Applications for demonstration piping work must be submitted by January 22 (Thu).**
- Standard piping: supply pipe 13mm or 20mm, drainage pipe 40–50mm, water pressure 1.5–3.0 kg/m² (no pressure adjustment provided).
- Work fee per location (up to booth side panel): 13mm: JPY 100,000 (NOT include tax) / 20mm: JPY 110,000 (NOT include tax), including primary piping and maintenance.
- Secondary piping work (from booth side panel to exhibit machine) will be quoted separately. Please contact FUKUDO KOGYO CO., LTD for details.
- Water usage fee: JPY 880/m³ (NOT include tax). Invoices will be issued directly by FUKUDO KOGYO CO., LTD before the exhibition period.

■ Air Supply (Compressor Piping Work)

- **Work fee per location (up to booth side panel): JPY 100,000 (NOT include tax), including maintenance.**
- Supply air pressure: 5–7 kg/m², standard flow 300 L/min. A 1/2-inch valve will be attached at the booth side panel. (No dryer included in piping) For airflow above 300 L/min, an additional JPY 10,000 (NOT include tax) will be charged per 100 L. Supply outside official hours will incur extra cost.
- If there are only a few applications, air compressors may be rented inside the booth instead. In such cases, costs will differ and will be quoted separately.

■ Gas Work

- Fees will vary depending on the exhibitor's specific requirements.
- An estimate will be provided upon request; please contact FUKUDO KOGYO CO., LTD.
- Gas work fees and gas usage fees will be invoiced directly by FUKUDO KOGYO CO., LTD.
- For gas use above 32A, additional charges will apply.

Please submit your application for water supply, air supply, and gas work via the **[Water Supply and Drainage, Compressed Air and Gas]** section on the Exhibitor's Page. For detailed information, please contact FUKUDO KOGYO CO., LTD directly.

3-8 Open Flame and Hazardous Materials Handling

The Japanese Fire Service Act forbids the use of open flame and the conveyance of hazardous materials into exhibition halls. However, when hazardous materials or open flame are required for the proper demonstration of company products, these materials are allowed in to use only when proper authorization is first obtained.

- Applicant: Applications to the fire department will be submitted collectively by the Show Management Office.
Please submit your request via the Exhibitor's Page under the [Hazardous Material Handling].
- Smoking: Smoking refers to all actions involving ignition with matches, lighters, etc.
Smoking is prohibited in the halls and aisles. Smoking is permitted only in designated smoking areas.

■ Use of Open Flames

“Open flame” refers to any equipment using gaseous, liquid, or solid fuel that generates flame or sparks, including furnaces, stoves, boilers, heaters, fireworks, and equipment with an installation area exceeding 1m², as well as similar fire-producing devices.

Electric heating devices with visibly glowing elements or exposed heating parts that may ignite combustibles are also included.

* Hot plates with heating elements contained within enclosed spaces are excluded.

■ Conditions for Using Open Flame

① Unit of Use

- A certain unit of use has been designated for each exhibition hall. Use may be restricted if the determined unit of use is exceeded.
- Use of equipment generating fire in a demonstration shall be limited to one type in each booth.

② Usage Requirements

- The characteristics, performance, and safety of the open-flame equipment must be clearly verified.
- Ensure a safe distance (at least 1m) around the equipment, or place non-combustible materials (e.g., gypsum boards) under and around three sides of the unit. (The booth layout must indicate the installation position.)
- Assign a fire-prevention manager for storage and supervision.
- Install and clearly display fire extinguishers.
- Maintain at least 5m distance from exits, stairways, hazardous materials, and other flammable items.

③ Requirements for Bringing Hazardous Materials

- Bring only the minimum quantity required for demonstration.
- Handling must be performed by a certified Hazardous Materials Handler or a designated responsible person.
- Ensure safe distances or shielding around equipment containing hazardous materials.
- All piping must be non-combustible and securely fixed.
- For hazardous materials not used in demonstrations, replace contents with non-hazardous substitutes for display where possible.
- Fire extinguishers must be installed.

④ Quantity-Restricted Hazardous Materials

Even materials classified as “hazardous” may not be regulated if limited to minimal quantities.

However, once combined quantities exceed regulated thresholds, fire laws and safety ordinances apply.

Please consult Show Management Office regarding permissible quantities.

⑤ Other Precautions

- If open flames are used or dangerous items are brought in without application, the demonstration may be canceled or the exhibits may be removed during the witness inspection of the fire department.
- Total quantities allowed in the venue are limited; restrictions may be imposed by the Show Management Office.
- In principle, we do not approve the use of candles, alcohol lamps, etc. as decorations.

⑥ Location of Use

- Do not place any combustible materials within 15cm of the side or back of the open flame generating device, or within 100cm above it. If some material cannot avoid being placed within 15cm of the device, that area must be isolated with a special fire-retardant material.
- Install safety devices that help extinguish the flame and prevent tipping during earthquakes.
- Gas-fuel equipment must include a gas-leak detector.

⑦ Safety Measures

- Please take measures such as monitoring manager and inspection after use by a fire prevention.
- Take measures to allow the user to easily stop the use of open flames.
- Always keep ABC extinguishers (type 10 or above) ready at hand.
- For items that scatter sparks, use non-combustible materials and take anti-scattering devices.
- When using liquid fuel, use the absolute minimum necessary. No refilling while the exhibition is in progress.
- Implement safety measures to reduce the risk of fire damage or personal injury due to open flame.

■ Contact

Cube Create Co., Ltd. Contact: Mori / Ishihara
TEL: +81-3-3537-8810 Email: tenji-4@cube-ct.co.jp

■ Submitting Application for Use of Open Flame

- ① The use of open flame or the bringing in of hazardous materials within the exhibition hall is generally prohibited under fire safety laws. However, use may be permitted only when necessary and with approval from the fire station in charge of the venue. Please ensure to submit your application **via the [Hazardous Material Handling] section on the Exhibitor's Page.**
- ② **For hand sanitizing alcohol, please bring solutions with a concentration of less than 60% due to restrictions on the quantity allowed in the venue. If you need to bring alcohol with a concentration of 60% or higher for purposes other than hand sanitization, please submit an application.**
- ③ Inspections by the fire station will be conducted during construction and the exhibition period. Any unapproved or non-compliant work may be ordered to be removed. **The Show Management Office will handle fire permit applications collectively. Please submit the required documents, along with catalogs or manuals and a floor plan showing installation locations, by January 22 (Thu). Applications received after this date will not be accepted.**

■ Actions Requiring Permission

- ① Use of Open Flame
The tables and surroundings where the open flame is used must be covered with a noncombustible material other than the metal. Smoking is prohibited in the exhibition area.
- ② Bringing / Storage / Hazardous Materials
Dangerous materials represent the following items listed in the attached table of the Service Act. These items are prohibited to bring in the hall without permission on fire department.
 - Type 4th
 - Class I petroleum (gasoline, lacquer, thinner)
 - Alcohols (relative of methanol and ethanol alcohol concentration 60% and over)
 - Class II petroleum (Kerosene, Hight oil)
 - Class III petroleum (relative of heavy oil and glycerin)
 - Class IV petroleum (relative of gear oil and machine oil)
 - Animal oil, vegetable oil (lard, relative of canola oil)
 - Relative of high pressure gas
 - Hydrogen, acetylene, butane and ammonia etc.
 - Designated combustibles : relative of cotton, relative of flammable liquids etc.
 - Others : matches, gun powders, incense stick, candle.

*** This applies to items that bring in stored hydrogen (gas cylinders and hydrogen storage alloys).**

(Eligible products, cartridge cylinders, fuel cell vehicles, hydrogen storage tanks, etc.)

*** Lithium-ion batteries built in Segway, Delon and so on also have to submit the application.**

■ Precautions for Application and Construction

- ① Equipments which consume a large quantity of energy are not allowed.
- ② Use non-combustible piping for pipes for dangerous materials, and secure the container and piping securely.
- ③ Ensure a safe distance for fire prevention personnel between dangerous materials and fire, or provide an effective fire protection shield.
- ④ If sparks are generated during the work at the time of move-in and move-out day, be prepared to extinguish the fire and have a staff member stationed there. Smoking is prohibited in the exhibition area.
- ⑤ When displaying dangerous goods that are not used in the demonstration, change the contents of the container (for example, change to colored water).
- ⑥ Please note that alcohol for machine cleaning is considered as dangerous materials.

Guidelines for Prohibited Actions When Using Alcohol-Based Sanitizers

The following rules apply to alcohol-based sanitizers placed within the exhibition hall.







◆ Alcohol intended for hand hygiene that meets all of the following conditions is not subject to prohibited actions:

[Conditions]

- ① Alcohol is used for routine hand hygiene purposes (i.e., brought in and used exclusively for hand sanitization).
- ② The maximum volume of each container does not exceed 500ml.
- ③ Each container clearly indicates its volume and ingredients.

* Please keep in mind that by using additional containers for replacing or replenishing the alcohol, you will exceed the minimum necessary amount of alcohol to be brought into the venue, which constitutes a prohibited action.

◆ Bringing in alcohol for hand sanitization and placing it at entrances or other locations for use.

	Case 1 Bringing in and using one alcohol spray bottle (with the capacity not exceeding 500ml)		Not considered a prohibited action
	Case 2 Bringing in and using multiple alcohol spray bottles (with the capacity not exceeding 500ml)		Not considered a prohibited action (*Please note that the minimum necessary amount is allowed to bring.)
	Case 3 Bringing in and using one alcohol spray bottle (with the capacity exceeding 500ml)		Considered a prohibited action

◆ Placing additional containers brought in for hand sanitization for refills or replacement purposes.

	Case 4 Bringing in additional alcohol for refilling (including containers whose capacity does not exceed 500ml)		Considered a prohibited action
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* Important Point

Sanitizers that contain less than 60% alcohol are not considered hazardous materials and may therefore be brought into the hall in accordance with the regulations for fire prevention.

Please be noted that if the total of all dangerous goods is 1/5 or more of the specified quantity and less than the specified quantity, regardless of whether the prohibited acts are applicable or not, it will be a small amount of hazardous materials.

Guidelines for Application to Bring, Store, and Handle Hydrogen

As a general rule, the bringing and storage of hydrogen into the exhibition hall and the demonstration of products using hydrogen are prohibited.

In order to obtain an application from the fire department, it is necessary to submit the appropriate application documents and prove that certain conditions are met at the fire department inspection.

Please review the following precautions and submit the application for [Hazardous Material Handling] along with the required documents.

* If you are in doubt, please be sure to consult with Cube Create Co., Ltd.

* Please note that in case of no notification or violation of fire laws and regulations, you may be ordered to demolish the building during the construction and fire inspection during the exhibition.

■ Requirements for Bringing, Storing, and Handling Hydrogen

- Hydrogen may only be brought into the venue for a minimum amount of use per day. Refilling during the event hours is not allowed.
- Please make sure to have a person in charge of safety control stationed at your booth during the delivery and during the exhibition period for storage and management.
- Demonstrations are limited to products that have been approved in Japan.
- The screening will be conducted strictly in accordance with the Flame Prevention Ordinance.
- If the required documents are not submitted, the application may not be approved and the demonstration may not be allowed.
- Fire extinguishers must be provided.

■ Application Procedure

- ① By the specified deadline, submit the [Hazardous Material Handling] via the Exhibitor's Page.
 - ② Cube Create Co., Ltd. will send you a checklist of documents required for firefighting submittal, so please prepare all the documents listed.
 - * Please allow sufficient time for your schedule due to the large number of documents to be submitted.
 - * If you have any questions, please contact Cube Create Co., Ltd.
 - ③ Please prepare all the necessary documents and send them to Cube Create Co., Ltd.
 - * After Cube Create Co., Ltd. submits the documents to the fire department, the fire department may request additional documents depending on the contents.
 - ④ Permission will be granted after a fire inspection is conducted on the site on move-in day.
 - * If the content of the exhibition differs from the prior instructions, no permission will be granted.
- * Due to guidance from the Fire Department, the deadline for submission has been earlier than in previous years. If the documents are not submitted by the deadline, the demonstration will not be approved. Please be sure to submit your documents well in advance of the deadline.
- * After submitting the application of [Hazardous Material Handling], if you do not receive a confirmation within one week, there may be an issue with the submission. In that case, please contact us to verify receipt.

3-9 Food & Beverage Tasting

■ Precautions for Sampling Food & Beverage During the Exhibition

- * Exhibitors providing food or beverage samples (including tasting) inside the exhibition hall **must submit a prior application to the Health Center**. Ensure that the necessary equipment and facilities are installed. Exhibitors concerned must apply via the **[Food & Beverage Tasting]** section on the **Exhibitor's Page**.
- * During move-in and the exhibition period, inspections by the Health Center may be conducted. Unauthorized provision, violations of regulations, or incomplete setup may result in a suspension of the activity. Applications to the Health Center will be submitted collectively by the Show Management Office.

Contact for Food & Beverage Tasting	Cube Create Co., Ltd. Contact: Mori / Ishihara TEL: +81-3-3537-8810 Email: tenji-4@cube-ct.co.jp
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■ Activities Requiring Permission

Tasting Service	
Cooking Action	Heating foods and beverage by hot plate, oven, etc. and putting foods on dish and so on.
Processing Action	Cutting by kitchen knife or scissors and dishing out food by using tableware such as spoons and dishes

Tasting Service	Required Facility	Example
For tasting involving cooking and processing	Hand wash, Disinfectant apparatus, Double-basin kitchen sink	Boil vegetables, then seasoning and provide
For tasting that is provided only by processing without cooking	Hand wash, Disinfectant apparatus, Single-basin sink	Tasting soup out of a container, then heating in a pan and provide
For tasting without cooking or processing	Hand wash, Disinfectant apparatus	Take the dried foods out of the container into a disposable container and let them taste it with a toothpick, etc.

■ Facility

- Preparation sink: Fully equipped with water supply and drainage, at least 45cm×36cm
- Hand washing sink: Fully equipped with water supply and drainage, at least 36cm×28cm
- Disinfectant apparatus: Shall contain antiseptic solution for washing hands and fingers, such as invert soap

<ul style="list-style-type: none"> * Please apply for handwashing sinks, sanitizer, and hand towels via the [Rental Kitchen Equipment] section on the Exhibitor's Page. * Combined use of the preparation sink and hand washing sink is not admitted.

- The difference between a single-basin sink, double-basin sink, and handwashing sink lies in separating the areas for washing hands, food ingredients, and cooking utensils. Therefore, please confirm the necessary equipment and prepare accordingly.
- If you wish to use a shared sink, please apply via the **[Shared Sink]** section on the **Exhibitor's Page**.
- As a precaution when handling food and drink, please wear a mask and thoroughly clean and disinfect your hands.
- Tableware such as dishes and cups must be disposable ones and offer them individual. Please implement hygiene control for cooking or provide with disposable gloves, alcohol antiseptic spray and so on.
- * Alcohol sprays for hand sanitizing, etc., may be classified as "hazardous materials" depending on their concentration. Please refer to P35-36, and if your use falls under prohibited activities, be sure to apply via the **[Hazardous Material Handling]** section on the **Exhibitor's Page**.

Exhibitors offering tastings or demos must contact Cube Create Co., Ltd.

■ Demonstration Notice

If your demonstration is expected to produce loud noise or strong odors, please contact the Show Management Office in advance. The Show Management Office may request you to stop the demonstration if deemed inappropriate for the exhibition.

1. Hazard Prevention Device

Exhibitors accompanied by demonstrations should always keep safety in mind, pay particular attention to fire, and take all possible measures to prevent danger to people or property.

When using a flyer or a control, be sure to fix the table on which the equipment is placed to the wall or floor to prevent it from tipping over. Please be noted that use is not permitted if it is not fixed.

2. Damage Compensation Associated with the Demonstration

Exhibitors are responsible for resolving compensation for damage to people or property during the demonstration.

3. Prohibition of Bringing in Gas Boiler

Heavy oil and gas boilers cannot be brought into the hall for demonstration.

4. Consideration for the Demonstration

Please be careful not to inconvenience other exhibitors and visitors regarding the intensity of sound, light heat, dust, gas, high frequency, ultrasonic waves, smoke, odor, etc. generated by the demonstration.

5. Disposal of Waste Oil

It is strictly forbidden to throw waste oil into the drainage ditch in the venue.

Exhibitors are responsible for taking them out of the venue and disposing of them.

6. Maintenance and Inspection of Electric Trunk Line Equipment

Even not the opening hours, organizer may look around the electric distribution panel and power switch in the booth for maintenance and inspection, so please keep the area around them without locking.

7. Waste Disposal During the Exhibition

If you wish to have waste collected from your booth during the exhibition (JPY 5,000 including tax for 3 days), please visit the Show Management Office on-site. Participating exhibitors will receive a waste collection sticker in exchange for cash.

Waste must be separated (combustible, glass, cans, PET bottles, cardboard) and placed in your designated waste bags with the collection sticker attached. Bags should then be brought to the designated collection points in the venue.

* For details, see P43.

8. Food Sales

Food sales at the booth are limited to individually packaged items that can be stored at room temperature and have a long shelf life. Exhibitors planning to sell food **must apply via the Exhibitor's Page under [Food & Beverage Tasting]**.

■ Applications for equipment or construction required for tastings, sampling, or cooking demonstrations:

About Tastings and Sampling:

Cube Create Co., Ltd.

Contact: Mori / Ishihara

TEL: +81-3-3537-8810

Email: tenji-4@cube-ct.co.jp

About Electrical Work:

IIDA Electrical Works Co., Ltd.

Contact: Fujimoto

TEL: +81-3-3521-3522

Email: agri2026@iidae.co.jp

About Water and Gas:

FUKUDO KOGYO CO., LTD.

Contact: Ishikawa

TEL: +81-3-3638-0730

Email: m.ishikawa@fukudo.co.jp

3-10 Rental Kitchen Equipment

Please check the list of rental kitchen equipment in the catalog at the link below.

Applications can be submitted via the Exhibitor's Page under [Rental Kitchen Equipment].

The price list shows commonly requested items. Equipment not listed in the price list is also available for rental, so please feel free to contact the Show Management Office for inquiries.

Rental period: February 24 (Tue) - February 27 (Fri)

* The Show Management Office will be issued the invoice approximately two weeks before the exhibition.
Please make payment by the due date stated on the invoice.

Rental Kitchen Equipment Catalog Vol.15.5

<https://reg-visitor.com/exhibitorAdmin/file/ebb51029-fe36-44b2-804e-ab6ca54205a1.pdf>

No.	Rental Product	Price (NOT include tax)
1-3	3-Foot Refrigerated Chick Display Case (Corner)	46,500
1-4	3-Foot Refrigerated Chick Display Case (R)	46,500
//	Consolidation Costs	15,000
4-1	4-Foot Refrigerated Face-To-Face Display Case	73,000
4-1	4-Foot Refrigerated Face-To-Face Display Case (R)	73,000
4-2	3-Foot Refrigerated Face-To-Face Display Case (R)	73,000
5-1	5-Foot Refrigerated Face-To-Face Display Case (Corner)	80,000
5-1	5-Foot Refrigerated Face-To-Face Display Case (R)	80,000
5-2	6-Foot Refrigerated Face-To-Face Display Case (Corner)	87,500
5-2	6-Foot Refrigerated Face-To-Face Display Case (R)	87,500
7-4	5-Foot Frozen Closed Display Case	44,000
7-5	6-Foot Frozen Closed Display Case	44,000
11-2	3-Foot Switchable Around-The-Showcase	51,000
12-1	5-Foot Refrigerated Flat Open Show Case	48,000
12-2	6-Foot Refrigerated Flat Open Show Case	51,000
12-3	4-Foot Refrigerated Flat Open Show Case	48,000
15-1	6-Foot Refrigerated Flat Open Show Case 100V	55,500
15-2	5-Foot Refrigerated Flat Open Show Case 100V	51,000
15-3	4-Foot Refrigerated Flat Open Show Case 100V	48,000
17-1	Refrigerated Floor-Standing Four-Sided Display Case	44,000
17-2	Refrigerated Floor-Standing Four-Sided Display Case	44,000
17-3	Refrigerated Floor-Standing Four-Sided Display Case (Hot & Cold)	47,000
19-3	5-Foot Switchable Around-The-Showcase 100V	54,000
19-4	6-Foot Switchable Around-The-Showcase 100V	58,500
19-6	6-Foot Freezer/Refrigerator Switchable Glass Door Plug-In Display Case	73,000
20-1	5-Foot Refrigerated Semi-Multi-Tiered Display Case H1250	73,000
20-1	5-Foot Refrigerated Semi-Multi-Tiered Display Case H1485	73,000
20-2	6-Foot Refrigerated Semi-Multi-Tiered Display Case H1250	87,500
20-2	6-Foot Refrigerated Semi-Multi-Tiered Display Case H1485	87,500
24-1	4-Foot Switchable Chest Stopper	51,000
24-2	5-Foot Switchable Chest Stopper	58,500
24-3	6-Foot Switchable Chest Stopper	65,500
31-1	2-Foot Switchable Reach Show Case 100V	68,500
31-2	4-Foot Switchable Reach Show Case 200V	83,000
31-3	4-Foot Switchable Reach Show Case 100V	83,000
43-1	4-Foot Refrigerated Cold Table	51,000
43-2	5-Foot Refrigerated Cold Table	58,500
43-3	6-Foot Refrigerated Cold Table	65,500
44-1	4-Foot Freezer/Refrigerator Cold Table	54,000
44-2	5-Foot Freezer/Refrigerator Cold Table	61,000
44-3	6-Foot Freezer/Refrigerator Cold Table	68,500
45-1	4-Foot Freezer Cold Table	55,000
45-2	5-Foot Freezer Cold Table	67,500
45-3	6-Foot Freezer Cold Table	73,000

4-1 Exhibitor Badge

4-2 Visitor Badge QR Code Scanning Service (Paid)

■ 4-1 Exhibitor Badge

- During the move-in period, exhibitor badges are not required; however, each exhibitor is requested to manage their own staff so that employees and on-site workers can be contacted at all times. For booth construction, we recommend using contractors designated by the Show Management Office.
- There is no limit to the number of badges issued; however, all badges are issued on a fully registered basis.
- **Exhibitor badges must be applied for online via the Exhibitor's Page. (Applications are accepted until the final day of the exhibition.)**
- Exhibitor badges will not be sent in advance.
Please register, download, and print your badges from the Exhibitor's Page.
Badge holders will be available at the venue entrance.
- External staff such as temporary staff, companions, MCs, etc. are also required to register in the same manner.
- Exhibitors are responsible for registering all staff members.
For arranging temporary staff, companions, or MCs, we recommend using contractors designated by the Show Management Office.

AGRI EXPO新潟2026	
出展社	
EXHIBITOR	
Company Name	
Department	
Job Title	
Name	

* Image

■ 4-2 Visitor Badge QR Code Scanning Service (Paid)

- All visitors to the exhibition will enter the venue wearing a visitor badge with a QR code.
- By scanning the QR code printed on the visitor badge, exhibitors can obtain visitor business card information and questionnaire data without collecting physical business cards at booths or seminars. The data will be delivered in digital format approximately 7 business days after the exhibition.
- * This service is the same as the one introduced on the Exhibitor's Page under [Visitor Badge QR Code Scanning Service].
- * Data Delivery: Scheduled March 9 (Mon)
- * Billing/Payment: The Show Management Office will be issued the invoice approximately two weeks before the exhibition.
Please make payment by the due date stated on the invoice.

For service details and applications, please check the link below:

<https://reg-visitor.com/exhibitorAdmin/file/cd041e7d-0323-4172-8931-299fae5699d2.pdf>

Application Deadline: January 22 (Thu)



* Image

4-3 Temporary Internet Connection

■ Temporary Internet Connection (Optical Line, Shared Line, In-Booth Telephone)

Your pocket WIFI or mobile phone tethering may not be able to connect or may be interrupted.
If you need a communication line for product demonstrations or PC equipment, we recommend that you apply for the communication line in below.

① **High-Speed Internet Connection Service (Provider Connection, up to 100 Mbps).....JPY 120,000 (NOT include tax) / line / exhibition period**

This service provides high-speed, always-on internet access via an optical fiber line supplied by NTT East. It includes cable installation to the booth, line testing, configuration of connection equipment provided by the Show Management Office, and related troubleshooting support. The communication device installed by the Show Management Office will be a wired router. Please bring your own LAN cable and equipment or wireless router, and connect them to the wired router installed by the Show Management Office for use.

* **Please set up the wireless LAN environment on your own.**

[Included in the High-Speed Internet Connection Service]

- Cable installation and termination to the booth, or provision of a wired router
- Line testing
- Setup of connection equipment provided by the Show Management Office
- Troubleshooting and consultation related to the above

[Not Included in the High-Speed Internet Connection Service] (Available separately as Secondary Services)

- Setup of exhibitor-provided routers
- Wiring inside the booth and PC connections
- Setup and management of exhibitor-owned equipment such as servers
- Troubleshooting and consultation related to the above

② **Shared Internet Line (In-venue LAN, up to 100 Mbps).....JPY 65,000 (NOT include tax) / line / exhibition period**

This service connects to the venue's permanent LAN and shares an internet line connected at 1 Gbps. The Show Management Office provides one LAN cable to each booth. Exhibitor-owned routers cannot be used. The service includes cable installation to the booth, line testing, and related troubleshooting.

* **Please set up the wireless LAN environment on your own.**

③ **Secondary Services..... Estimate required (please contact the Show Management Office for pricing)**

This service provides technical consultation, construction, and maintenance for the booth's internal network environment. It covers internal wiring, rental of routers and hubs, and device setup when multiple PCs are connected to a single line or when LAN connections are required. The service includes everything up to connecting exhibitor-owned PCs to the internet. (When connecting LAN cables to exhibitor-owned PCs or devices, please ensure compatible LAN ports are available.) Hubs are not available for rental on their own. Fixed IP addresses are available upon request.

④ **Analog Telephone Line (with or without telephone)..... JPY 40,000 (NOT include tax) / line / exhibition period**

Installation fees include call charges. Excess call charges will be billed separately.

Service Period
Network service availability: February 24 (Tue), 2026 from 14:00 (scheduled opening) through February 27 (Fri), 2026 to be removed after the exhibition

For optical lines, shared lines, and in-booth telephone services during the exhibition period, please apply via **[Temporary Internet Connection] on the Exhibitor's Page.**

[Contact] Show Management Office

TEL: +81-3-5363-1701
Email: overseas@tso-int.co.jp

4-4 Paid Storage Room Service

■ Paid Storage Room Available Inside the Venue

- * Please note that specifications are subject to change without prior notice.
- * Please do not place materials or equipment in aisles or behind booths.

Storage Room

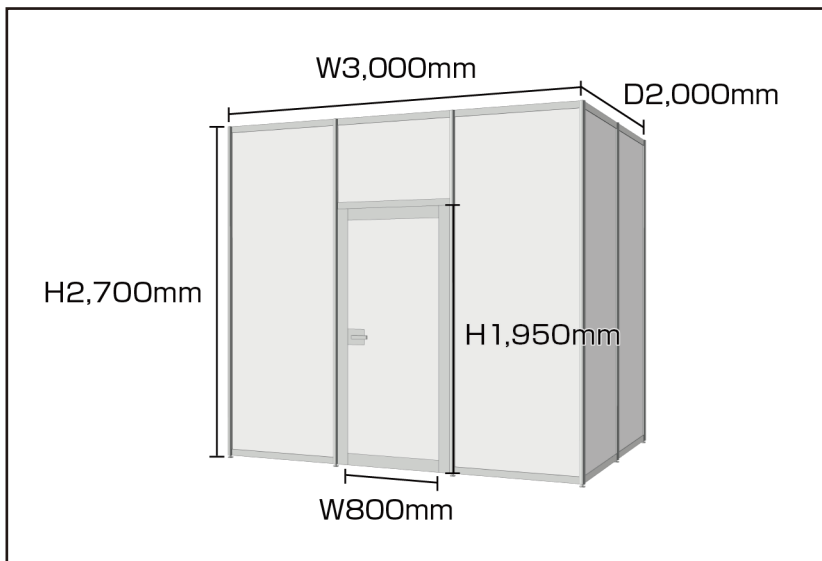
Storage Room Specifications

(Prices are NOT include tax and apply to use for the full 3-day exhibition period)

[6m² Lockable Plan] Specifications: Panel walls with lockable door / JPY 170,000 (NOT include tax)

[4m² Open Plan] Specifications: Panel walls, no lock, flat space only / JPY 70,000 (NOT include tax)

- * Availability is limited. Sales will close once capacity is reached.
- * **Applications are accepted via [Storage Room] on the Exhibitor's Page.**
- * **The Show Management Office will be issued the invoice approximately two weeks before the exhibition.**
Please make payment by the due date stated on the invoice.
- * Keys will be handed over on the second move-in day, February 24 (Tue) (details to be advised separately).
- * A loss fee of JPY 15,000 (NOT include tax) will be charged if the key is lost.
- * Exhibitors are responsible for managing the key and the stockroom during the exhibition period.
- * Storage room locations will be determined by the Show Management Office after application.
- * Storage rooms are available only to exhibitors who apply in advance.



* Image of 6m² Lockable Plan

4-5 Shared Sink Usage (Application Required)

4-6 Waste Disposal During the Exhibition (Waste Collection Sticker & Sorting)

■ Application for Shared Sink Use

If you wish to use the shared sink provided by the Show Management Office as a venue facility, you must submit an application in advance.

If you plan to offer tastings or samples, please also refer to Exhibitor's Manual P37 "Activities Requiring Permission."
Exhibitors who have already applied at the time of contract do not need to reapply.

- Fee: JPY 60,000 (water fee included, NOT include tax)

- Applications are accepted via [Shared Sink] on the Exhibitor's Page. The Show Management Office will be issued the invoice approximately two weeks before the exhibition. Please make payment by the due date stated on the invoice.
- Cancellations or refunds after application are not accepted.
- User stickers will be distributed from the second move-in day, February 24 (Tue). Please visit the Show Management Office (on-site).
- Entry without a user sticker is strictly prohibited. Please affix the sticker to your exhibitor badge.
- When transferring items for tasting/sampling into other containers, this must be done at the shared sink, not at your booth.
- Sponges and detergent must be prepared by each exhibitor. Gas use is not permitted.
- The installation location will be determined by the Show Management Office, taking booth locations into consideration.



* Image

■ Waste Disposal During the Exhibition

For waste generated by demonstrations or similar activities within booths during the show period, exhibitors who wish to use the waste collection service (JPY 5,000, tax included, for 3 days) are requested to visit the Show Management Office (on-site). Applicants will receive waste collection stickers at the Show Management Office in exchange for cash.

Waste must be sorted (burnable waste, glass bottles, cans, PET bottles, and cardboard), placed in waste bags prepared by each exhibitor, affixed with the waste collection sticker, and carried to the designated location within the venue.

- Please prepare transparent to semi-transparent waste bags so that the contents can be checked.
- Waste without stickers and waste left inside booths will, in principle, not be collected.
- Bulky waste and booth construction materials will not be collected and must be taken back by each exhibitor.
- Packaging materials such as cardboard with any side exceeding 100 cm left unattended will be regarded as leftover materials.
- If non-collectable leftover materials are left in the venue during dismantling on the final day, a waste disposal fee of JPY 50,000 per 1m² (tax excluded, rounded up) will be charged.



* Image

4-7 Lunch Box Order

4-8 Part-time Staff Arrangement Service

■ Lunch Box Orders During the Exhibition Period

This is a notice regarding lunch box orders for staff during the exhibition period.

As heavy congestion is expected at restaurants inside and around the venue during the exhibition, we recommend placing lunch box orders in advance.

* Details such as the order destination and contact information will be announced on the Exhibitor's Page once finalized.

■ Arrangement of Part-time Staff During the Show Period

If you wish to hire temporary staff for booth reception services, English-speaking staff, or similar roles during the show, please apply via **[Part-time Staff Application]** on the Exhibitor's Page.

① Price List

Work Content		Fees per day (NOT include tax)
Attendant Staff	Reception of visitors, distribution of brochures, and related duties	JPY 22,000 / day
Companion Staff	Reception of visitors, distribution of brochures, and related duties	JPY 25,000 / day
English-Speaking Staff	Duties involving communication in both Japanese and English	JPY 30,000 / day
Narrator	Narration of exhibits and products based on a prepared script	JPY 45,000 / day

* The above fees are based on working hours from 10:00 to 17:00 (including breaks) and include lunch and transportation expenses.

* If working hours are extended (excluding the meeting time 30 minutes before the start of duties), additional overtime charges will apply. Break times should generally be adjusted to 90–120 minutes depending on operational requirements.

* For rehearsals or training on the previous day, half of the daily fee will be charged for a half day (within 4 hours).

② Cancellation Fees

14 to 8 days prior	30% of the contract fee
7 to 4 days prior	50% of the contract fee
3 days prior to the exhibition day	100% of the contract fee
For narrators, 100% of the contract fee will be charged immediately upon order confirmation.	

[Application / Contact] Highest Crew

Contact: Ishino / Ujiie
 TEL: +81-4-3400-3149
 Email: hc_mgmt@highest-crew.co.jp